



MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

(NAAC Accredited 'A' Grade)

No. COE/2020/355

Dated 23.06.2020

To

- i) All the Heads/Directors of University Teaching Departments.
- ii) All the Principals/Directors of Colleges/Institutions affiliated with MDU.

Sub: Internal Assessment for UG/PG Courses

Dear Sir/Madam,

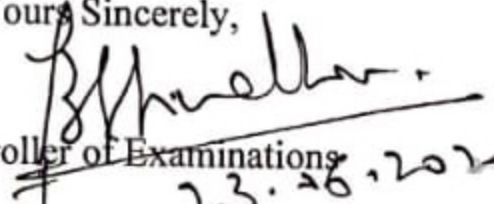
In continuation to this office e-mail vide No. COE/2020/354 dated 23.06.2020, the latest guidelines with regard to criteria of Internal Assessment, already circulated by Academic Branch vide letter dated 20.05.2020 has to be adopted, a copy of which is also attached for your ready reference. However, the guidelines for awarding more than 75% Internal Assessment awards, shall be the same as reproduced below:-

“If a candidate is awarded Internal Assessment of more than 75%, the concerned teacher will give specific justification for the same, which shall be considered by a committee to be constituted by the concerned Head of the University Teaching Department/Principal of the College as the case may be, whose decision shall be final”.

Pl. take further necessary action, accordingly.

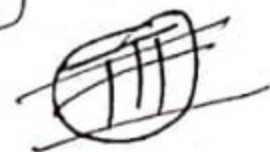
With regards,

Yours Sincerely,


Controller of Examinations

23.06.2020

Encl. : As above



MAHARISHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 25 of the meeting of Executive Council held on 30.11.2011

ANNEX - I

75. Rules for award of internal assessment for PG courses

Considered the recommendations of the Academic Council made vide Reso. No 35 of its meeting held on October 14, 2011 that w.e.f. the session 2011-12, the following 'Rules for Award of Internal Assessment' for PG courses may be prescribed.

1. The criteria for award of internal assessment of 20% marks for regular students of PG courses, run in the University Teaching Departments and affiliated Colleges (excluding M.Phil and Pro Ph.D. courses) shall be as under:

i) One class test	: 10 Marks
ii) Assignment and presentations (better of two)	: 5 Marks
iii) Attendance	: 5 Marks
Less than 65%	0 Marks
Upto 70%	2 Marks
Upto 75%	3 Marks
Upto 80%	4 Marks
Above 80%	5 Marks

2. If a candidate is awarded internal assessment of more than 75%, the concerned teacher will give specific justification for the same, which shall be considered by a committee to be constituted by the concerned Head of the University Teaching Department/Principal of the College as the case may be, whose decision shall be final.

3. The schedule of the class test will be finalized by the Head of the Department/Principal of the College/Institute in consultation with the teacher concerned, which shall be notified to the students atleast 7 days before the start of test(s). The schedule of assignments and presentations shall be announced by the concerned teacher(s) in the class room given atleast 2 days notice.

The shortage of attendance of the students, if any and the names of such students who have not appeared in the class test or have not given assignments/presentations shall be displayed on the Notice Board.

A student who fails to appear in the test or present the assignment on the scheduled date due to some emergency, may be given one more chance for appearing in the test or present assignment as the case may be, by the concerned Head of the Department/Principals of the College/Institute.

Internal assessment shall be made by the teacher teaching the subject.

4. The internal assessment awards of a candidate who fails in any semester/paper(s) shall be carried forward to the next examination.
5. The Head of the Department/Principal/Director of Institute shall display the head-wise details of the internal assessment awards of each paper on the Notice Board atleast 10 days before the commencement of the final University examination, to give an opportunity to the students to make representation, if any.
6. A candidate who has obtained less than 40% marks in the internal assessment in any paper(s) will be provided an opportunity to appear before the committee, to be constituted by the Director/Principal of the Institute/College, within one week of the display of internal assessment to reassess performance of the candidate.
7. The minimum pass marks for passing any examination, excluding Engineering, M.Phil, Pre-Ph.D., Medical/Ayurveda courses, shall be as under:
 - (i) 40% in each theory paper, including internal assessment/sessionals wherever prescribed.
 - (ii) 40% in each practical examination, viva voce, project training report, dissertation, including internal assessment/sessionals wherever prescribed.
8. The record of internal assessment shall be retained by the concerned Head of the Department/Principal for six months.

✓ Note: 1. Clause 2 to 6 and 8 above shall be applicable to all the UG/PG courses, including Engg, Management, Law etc.

2. One class test of 10 marks will be held as unannounced test in the UG courses, as already notified vide circular No.ACS-III/2011/10127-10212 dated-18.7.2011 (Annexure A/23 page 271, already circulated).

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.

[ACTION BY INCHARGE (ACADEMIC)]



MAHARSHI DAYANAND UNIVERSITY ROHTAK

(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

No. ACS-III/F-81/2020/3465-3714
Dated 20/5/2020

To

1. All the Deans of Faculties,
2. All the Heads of Departments,
3. The Director, M. D. University C.P.A.S, Gurugram,
4. All the Principals of Affiliated Colleges,
M. D. University, Rohtak.

Sub.: **Regarding Internal Assessment Rules for UG and PG courses for the session 2019-20 (Even semester)**

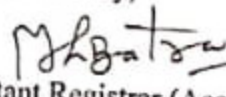
Sir/Madam,

I am directed to inform you that keeping in view the lockdown situation arising out due to COVID-19, there is very less feasibility of conducting class Tests of the students as far as the internal assessment is concerned. Therefore, in lieu of the Class Tests, as an alternate, the faculty members will give assignments to the students of UG and PG courses during the session 2019-20. Accordingly, the criteria for Awarding the Internal Assessment marks for the session 2019-20 in case of even semesters will be as under:

Attendance	5 Marks
Assignment-I	5 Marks
Assignment-II/Class Test	10 Marks

Further, action in the matter may be taken accordingly.

Yours faithfully,


Assistant Registrar (Academic)
For Registrar
Dated 20/5/2020

Endst. No. ACS-III/2020/81/2020 3465-3714

Copy of the above is forwarded to the following for information and taking necessary action:

1. The Dean, College Development Council, M. D. University, Rohtak.
2. The Controller of Examination, M. D. University, Rohtak: The Schedule of submission of online marks for Internal Assessment may be notified accordingly to all concerned.
3. The Finance Officer, M. D. University, Rohtak.
4. The Assistant Registrar/Deputy Registrar, Secrecy/Conduct, R-1, R-II, R-III, R-IV, M. D. University, Rohtak.
5. O.S.D/P.A to Vice-Chancellor/Registrar/DAA, All the Branch officers, M. D. University, Rohtak.


Assistant Registrar (Academic)