



Established in 1951

CHHOTU RAM ARYA COLLEGE, Sonipat-131001

छोटू राम आर्य महाविद्यालय, सोनीपत-१३१००१

IQAC

आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

WEBSITE:

www.cracollegesonepat.org

Phone: 0130-2242925

Email: crasonepat@gmail.com

Date: 1 June 2023

Most Urgent

Notice

All the IQAC members are hereby informed that the 31st meeting of IQAC will be held on 25th June 2023 (Sunday) at 10.00 AM. The brief agenda of the meeting is given below. All the members are requested to kindly make it convenient to attend the meeting as per schedule.

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonipat
Co-ordinator, IQAC



Principal

Chhotu Ram Arya College, Sonipat

Agenda of the Meeting: (By Circulation)

1. To read and confirm the minutes of the previous meeting.
2. To set up a helpdesk for the students to fill out and submit online admission forms.
3. To prepare the academic calendar for the session 2023-2024.
4. To conduct Seminars.
5. To constitute various committees for the session 2023-2024.
6. To evaluate the faculty even semester.
7. To evaluate the PSO/SO/CO of the outgoing PG classes
8. To collect feedback from all stakeholders and action taken report.
9. To prepare SSR for the academic session 2022-2023.
10. To prepare the criteria of Fee concession for the session 2023-2024.
11. To update the lesson plans and study materials for the session 2023-2024.
12. Any other item with the permission of the chair.



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IQAC

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Minutes of the Meeting

Meeting No. **31**

Date: 25-06-2023

Time: 10.00 A.M.

Total Members: **16**

Present Members:

13

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2023-24 was held on 25th June 2023 (Sunday) at 10.00 A.M. in the office of Principal, Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh, and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, TRES, Sonipat	
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4	Dr. J. S. Phor	Teacher Representative	
5	Dr. Anu Rathee	Teacher Representative	



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IQAC


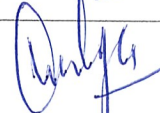



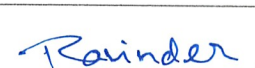


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6	Dr. Rajroop Singh	Teacher Representative	
7	Dr. Usha Dahiya	Teacher Representative	
8	Dr. Rajiv	Teacher Representative	
9	Dr. Vijay Kiran	Teacher Representative	
10	Dr. Urmila Hooda	Teacher Representative	
11	Sh. Ravinder Kumar	Administrative Staff	
12	Sh. Kamal Saroha	Alumna	
13	Ms. Akanksha	Student	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To set up a helpdesk for the students to fill and submit online admission forms:

It was decided that keeping in mind the overwhelming success of the helpdesk, increase the number of the helpdesk to provide free of cost hassle-free services to aspiring prospective students. A 'HELPDESK' with more human resources be established in the college to help the students in filling their Centralized online admission form on the Director General, Higher Education, Haryana portal.





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3. To prepare the academic calendar for 2023-2024:

It was decided that the academic calendar be prepared for the session 2023-2024. The Coordinator, IQAC will be the person in charge to get the academic calendar prepared.

4. To conduct Seminars

It was decided that proposals to conduct various Webinars/conferences be sent to Director General, Higher Education, Haryana for permission and financial assistance.

5. To constitute the various committees for the session 2023-2024:

It was decided to constitute various committees (criterion-wise) in the college.

6. To evaluate Faculty in Even Semester:

It was decided that HODs evaluate the performance of the faculty of their respective departments based on the results of the Even semester.

7. To evaluate PSO/SO/CO of the outgoing PG classes:

It was decided that IQAC shall evaluate the Programme specific Outcome/Subject Outcome/Course Outcome of the outgoing PG classes.

8. To Collect feedback from all stakeholders.

It is decided that the concerned dept. be directed to collect feedback from all stakeholders for the session 2022-2023.

9. To prepare SSR for the academic session 2022-2023

It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

10. To prepare the criteria of Fee concession for the session 2023-2024.

It was decided that the criteria and categories of Fee Concession to the students of our college be prepared,

11. To update the lesson plans and study materials for the session 2023-2024

It was decided that all the HODs be informed that they take the necessary steps to get the lesson plans prepared by the faculties of their respective departments within 14 days so that the study material shall be available to the students.





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12. Any other item with the permission of the chair.

No table item was placed.

Co-ordinator, IQAC

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonapat

Principal

Chhotu Ram Arya College, Sonipat





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Compliance Report

In compliance with the resolution made in the 31st meeting of IQAC held on 25th June 2023 for the academic year 2023-2024 the following activities are successfully carried out and a compliance report is taken on 5th July 2023.

1. To set up a helpdesk for the students to fill out online admission forms:

A 'HELPDESK' with more number of Data Entry Operators is established in the college w.e.f. 15th June 2023 to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal, as and when the service will start.

2. To prepare the academic calendar for 2023-2024:

The academic calendar prepared for the session 2023-2024 is prepared and uploaded on the college website.

3. To conduct Seminars and Conferences (Webinars)

Proposals to conduct various Webinars/conferences are sent to Director General, Higher Education, Haryana for permission and financial assistance.

4. To constitute the various committees for the session 2023-2024:

Various committees (criterion-wise) in the college are constituted.

5. To evaluate Faculty in Even Semester:

HODs informed that the evaluation of the performance of the faculty of their respective departments based on the results of the even semester has been accomplished.





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6. To evaluate PSO/SO/CO of the outgoing PG classes:

IQAC informed that the evaluation of the PSO/SO/CO of the outgoing PG classes has been completed as per the criteria laid down by the IQAC.

7. To prepare SSR for the academic session 2022-2023.

It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

8. To prepare the criteria of Fee concession for the session 2023-2024.

Criteria and categories of Fee Concession are prepared

9. To update the lesson plan for the session 2023-2024.

The lesson plans and study materials to be available online are prepared by the faculties of different departments and are uploaded on the college website.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC

Date: 5th July 2023

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonapat

Principal

Chhotu Ram Arya College, Sonipat





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Date: 20 Aug 2023

Most Urgent

Notice

All the IQAC members are hereby informed that the 32nd meeting of IQAC will be held on 10th Sept 2023 (Sunday) at 10.00 AM. The brief agenda of the meeting is given below. All the staff members are requested to please make it convenient to join the meeting as per schedule.

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonipat

Co-ordinator, IQAC



Principal

Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To start remedial classes for weak and slow learners.
3. To conduct one day workshop on CAS.
4. To collect API-PBAS forms.
5. To start the process of filling of vacant posts.
6. To start new Certificate/Diploma courses.
7. To motivate staff members to take-up research work.
8. To conduct Academic Audit, Environment Audit, Green Audit, Power Audit.
9. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. **32**

Date: 10-09-2023

Time: 10.00 A.M.

Total Members: **16**

Present Members: **13**

The Second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2023-24 was held on 10th Sept 2023 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, TRES, Sonipat	
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4	Dr. J. S. Phor	Teacher Representative	





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5	Dr. Anu Rathee	Teacher Representative	<i>Rathee</i>
6	Dr. Rajroop Singh	Teacher Representative	<i>Rajroop Singh</i>
7	Dr. Usha Dahiya	Teacher Representative	<i>Usha Dahiya</i>
8	Dr. Rajiv	Teacher Representative	<i>Rajiv</i>
9	Dr. Vijay Kiran	Teacher Representative	<i>Vijay Kiran</i>
10	Dr. Urmila Hooda	Teacher Representative	<i>Urmila Hooda</i>
11	Sh. Ravinder Kumar	Administrative Staff	<i>Ravinder</i>
12	Sh. Kamal Saroha	Alumna	<i>Kamal</i>
13	Ms. Akanksha	Student	<i>Akanksha</i>

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To start remedial classes for weak and slow learners.

It was decided that extra remedial classes be started for the weak and slow learners.

3. To conduct one day workshop on CAS.

It was decided that IQAC in collaboration with Literacy Cell, will conduct one day workshop on CAS to deliberate upon its Pros and Cons.





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4. To collect API-PBAS forms.

It was decided that API-PBAS forms be collected from the staff who are covered under API system.

5. To start the process of filling of vacant posts.

It was decided that Principal's Advisory Committee will start the process of filling of vacant post. Sc/ST cell will prepare the Roster of Reservation as per latest policy.

6. To start new Certificate/Diploma courses.

7. It is decided that t faculty will explore the feasibility of starting new certificate/Diploma Courses keeping in mind the requirements of NEP20.

8. To motivate staff members to take-up research work.

It was decided that Research Cell will conduct a workshop on Research Methodology to encourage research work by the faculty.

9. To conduct Academic Audit, Environment Audit, Green Audit, Power Audit.

On the pattern of previous various audits, fresh AAA, EA, GA, PA be conducted because those audits were valid for five years.

10. Any other item with the permission of the chair.

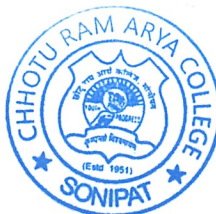
No table item was placed.

Co-ordinator, IQAC

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonapat

Principal
Chhotu Ram Arya College, Sonipat





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Compliance Report

In compliance with the resolution made in the 32nd meeting of IQAC held on 10th Sept 2023 for the academic year 2023-2024, the following activities are successfully carried out and a compliance report is taken on 10th Oct 2023.

1. To start remedial classes for weak and slow learners.

HODs informed that the faculties are identifying the weak learners and after they will start remedial.

2. To conduct one day workshop on CAS.

Literacy Cell informed that all formalities pertaining to conduct CAS has completed and will be conducted as soon as they get the time slot from the resource person.

3. To collect API-PBAS forms.

IQAC has invited the API-PBAS forms.

4. To start the process of filling of vacant posts.

Office Superintendent informed that they have started the process of filling of vacant post. And the roster of Reservation got approved from the Govt. of Haryana Sc/ST cell as per latest reservation policy.

5. To start new Certificate/Diploma courses.

Faculties are exploring the feasibility of starting new certificate courses and are in the process of signing the MOU with training partners.

6. To motivate staff members to take-up research work.

Research Cell will conduct a workshop on Research Methodology in the month of October to encourage research work by the faculty.

7. To conduct Academic Audit, Environment Audit, Green Audit, Power Audit.

On the pattern of previous various audits, fresh AAA, EA, GA, PA will be conducted very soon subject to availability of the external experts.





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Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC
Date: 10th Oct, 2023

Principal
Chhotu Ram Arya College, Sonipat

Co-ordinator
IQAC
Chhotu Ram Arya College
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Date: 3 Dec 2023

Most Urgent

Notice

All the IQAC members are hereby informed that the 33rd meeting of IQAC will be held on 31st Dec. 2023 (Sunday) in the Office of the Principal at 10.00 AM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.


Co-ordinator, IQAC
Co-ordinator
IQAC
Chhotu Ram Arya College
Sonipat




Principal

Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To conduct faculty evaluation odd semester.
3. To conduct mentorship week in the month of January
4. To conduct and participate in skill development and personality development program.
5. To conduct one day workshop/s.
6. To conduct workshop on the strategies of Question Paper setting and method of Answer Books Evaluation.
7. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. 33

Date: 31-12-2023

Time: 10.00 A.M.

Total Members: 16

Present Members: 13

The third meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2023-24 was held on 31st Dec 2023 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh, and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, TRES, Sonipat	
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4	Dr. J. S. Phor	Teacher Representative	
5	Dr. Anu Rathee	Teacher Representative	
6	Dr. Rajroop Singh	Teacher Representative	





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8	Dr. Rajiv	Teacher Representative	
9	Dr. Vijay Kiran	Teacher Representative	
10	Dr. Urmila Hooda	Teacher Representative	
11	Sh. Ravinder Kumar	Administrative Staff	
12	Sh. Kamal Saroha	Alumni	
13	Ms. Akanksha	Student	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To conduct faculty evaluation odd semester:

It was decided that the faculty evaluation on the basis of the results of odd semester be conducted immediately after the declaration of the result to identify any area which needs more improvements and attention.

3. To conduct mentorship week in the month of January.

It was decided that Mentor-mentee week will be observed in the month of January and all the HOD's are directed to make necessary arrangements.

4. To conduct and participate in skill development and personality development program.

It was decided that the college shall start those programmes which will skill and personality enhancement potential. NSS Program Officers will encourage the college students to take part actively in Skill and Personality development programs conducted by the Directorate of Youth Welfare, Maharshi





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Dayanand University, Rohtak for which college will contribute 25% of the total charges, and the students have to bear 25% of the total charges.

5. To conduct one day workshop.

It was decided that NSS, Outreach Cell, Geography Dept., YRC, Dept. of Phy. Edu., will organize one day workshops on the issue they consider appropriate as per their convenience.

6. To restart the movie-club.

It was decided that movie club which was not functional due COVID protocol may be thrown open to the students and staff members.

7. To conduct workshop on the strategies of Question Paper setting and methods of answer Book evaluation.

It was decided that one day interactive workshop be organized by the examination cell to train the faculty members about the strategies and procedure to be followed while setting the question paper and various things to keep in mind during answer books evaluation..

8. Any other item with the permission of the chair.

No table item was placed.


Co-ordinator, IQAC

**Co-ordinator
IQAC**

**Chhotu Ram Arya College
Sonipat**




Principal

Chhotu Ram Arya College, Sonipat



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IQAC

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Compliance Report

In compliance with the resolution made in the 33rd meeting of IQAC held on 31st Dec 2023 for the academic year 2023-2024, the following activities are successfully carried out and a compliance report is taken on 20th Jan 2024.

1. To conduct faculty evaluation odd semester:

Faculty evaluation will be conducted after the declaration of the result to assess and evaluate the degree of excellence of the work performed by the faculty members.

2. To conduct mentorship week in the month of January

All the Mentors are informed that they start preparations for the Mentor-mentee interaction to assist the needy and shy students

3. To conduct skill development and personality development program.

The Concerned cell in collaboration with NSS, YRC shall start those programmes which will skill and personality enhancement potential during summer .

4. To conduct one day workshop/s.

NSS, Outreach Cell, Geography Dept., YRC, Dept. of Phy. Edu., informed that they have completed the formalities for the conduct of various one day workshop and the topics will be declared after due consultation with other departments.

5. To restart the movie-club.

Movie club informed that movie club is completely functional upto now they have screened two movies.

6. To conduct workshop on the strategies of Question Paper setting.

The examination cell has conducted a workshop to train the faculty members about the strategies and procedure to be followed while setting the question paper and what precautions and cautions are to be observed while evaluation.

Co-ordinator, IQAC

Date: 20th Jan, 2024

Principal

Chhotu Ram Arya College, Sonipat

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonipat





Established in 1951

CHHOTU RAM ARYA COLLEGE, Sonipat-131001

छोटू राम आर्य महाविद्यालय, सोनीपत-१३१००१

IQAC

आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

Most Urgent

WEBSITE:


www.cracollegesonepat.org

Phone: 0130-2242925

Email: crasonepat@gmail.com

Notice

All the IQAC members are hereby informed that 34th meeting of IQAC will be held on 28th April 2024 (Sunday) in the Office of the Principal at 10.00 AM. The brief agenda of the meeting is given below. All the members are requested to kindly join the meeting as per schedule.


Co-ordinator
IQAC Co-ordinator, IQAC
Chhotu Ram Arya College
Sonepat




Principal
Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To renew expired MOU's.
3. To organize Alumni meet.
4. To organize Annual Prize Distribution function.
5. To organize annual athletics meet.
6. To collect feedback from all the stakeholders.
7. To give term papers to the PG students.
8. To complete the documentation of all the departmental activities.
9. Any other item with the permission of the chair.



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Meeting No. 34

Date: 28th April 2024

Time: 10.00 A.M.

Total Members: 17

Present Members: 13

The fourth meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2023-24 was held on 28th April 2024 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, TRES, Sonipat	
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4			
5	Dr. J. S. Phor	Teacher Representative	
6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	



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10	Dr. Urmila Hooda	Teacher Representative	
11	Sh. Ravinder Kumar	Administrative Staff	
12	Sh. Kamal Saroha	Alumni	
13	Ms. Akanksha	Student	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance.
The action taken report was placed before the committee for perusal.

2. To renew expired MOU's.

It was decided that IQAC will take immediate action for the renewal of expired MOU's.

3. To organize Alumni meet.

It is decided that alumni association will hold Alumni Meet of the college.

4. To organize Annual Prize Distribution function.

It is decided that college annual prize distribution function of the session 2023-2024 be organized in the month of April.

5. To organize annual athletics meet.

It was decided that Sports Dept. will organize Annual Athletics Meet of college.

6. To collect feedback from all the stakeholders.

It was decided that Feedback from all the stakeholders be collected.

7. To give term papers to the PG students

It is decided that to enhance the research culture in the college, PG students of 4th Semester will have to submit a term paper on the topic in consultation with the allotted Supervisor.

8. To complete the documentation of all the departmental activities.

It is decided that all pending documentation of all the departments is to be done within 15 days. So that it may be uploaded in SSR.

9. Any other item with the permission of the chair.

No table item

Co-ordinator, IQAC

Co-ordinator
IQAC
Chhotu Ram
Sonipat



Principal

Chhotu Ram Arya College, Sonipat



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Compliance Report

In compliance with the resolution made in the 34th meeting of IQAC held on 28th April 2024 for the academic year 2023-2024, the following activities are successfully carried out and a compliance report is taken on 25th May 2024.

1. To renew expired MOU's.

IQAC has informed that expired MOU's are identified and process has started the process of renewal of expired MOU's.

2. To organize Alumni meet.

Alumni association informed that Alumni will held in the month of May.

3. To organize Annual Prize Distribution function.

college annual prize distribution function of the session 2023-2024 will be held in the month of April subject to the availability of the Chief Guest.

4. To organize annual athletics meet.

Sports Dept. informed that annual athletics hold successfully.

5. To collect feedback from all the stakeholders.

The process of taking of Feedback from all the stakeholders has started.

6. To give term papers to the PG students

HOD's informed that Supervisors are allotted to the PG students and this activity will be accomplished within 3 months.

7. To complete the documentation of all the departmental activities.

HOD's informed that all pending documents are documented and ready for SSR purpose.

Place the compliance report in the next meeting of the IQAC.


Co-ordinator, IQAC
Date: 28th May 2024

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonepat


Principal
Chhotu Ram Arya College, Sonipat



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Co-ordinator, IQAC
Date: 28th May 2024

**Co-ordinator
IQAC**

**Chhotu Ram Arya College
Sonapat**


Principal

Chhotu Ram Arya College, Sonipat