



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

IQAC

WEBSITE: www.cracollegesonepat.org
Phone: 0130-2242925
Email: crasonepat@gmail.com

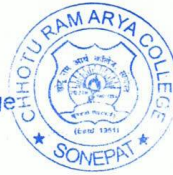
Date: 21st March 2021

Most Urgent

Notice

All the IQAC members are hereby informed that the an emergent 22nd meeting of IQAC will be held on 4th April 2021 (Sunday) in the Online Mode at 10.00 AM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.

Co-ordinator
IQAC
Chhotu Ram Arya College
Co-ordinator, IQAC



Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To conduct online conferences and seminars.
3. To encourage students and faculty to use NPTEL and online course on SWAYAM platform for effective teaching and learning.
4. To conduct one day workshop to explain the SOP during COVID 19 Pandemic.
5. To Conduct one day workshop to train the newly appointed staff about the conduct of online exams.
6. To aware the staff, students as well as the community about the benefits of COVID vaccine.
7. Any other item with the permission of the chair.



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126

Minutes of the Meeting

Meeting No. 22 Date: 4th April 2021 Time: 10.00 A.M.
Total Members: 17 Present Members: 15

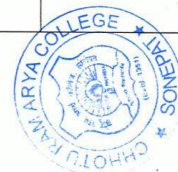
The fourth meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 4th April 2021 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Harindra Singh	Teacher Representative	
4	Dr. Pawan Kumar	Teacher Representative	
5	Dr. J. S. Phor	Teacher Representative	





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6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	
11	Sh. Satish Kumar Dahiya	Administrative Staff	
12	Sh. Kamal Saroha	Alumni	
13	Sh. Vikas Saroha	Industrialist	
14	Sh. Ravinder Singh	Student Parent	
15	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

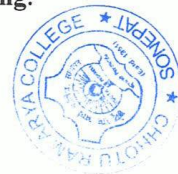
1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To conduct online conferences and seminars during Lockdown.

It is decided that in the wake of COVID-19 pandemic, there is complete lockdown in the country. Under FIP to safeguard the academic interest of the staff online conferences/seminars be organized.

3. To encourage students and faculty to use NPTEL and online course on SWAYAM platform for effective teaching and learning.





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It is decided that students and staff Members will be encouraged to use SWAYAM and NPTEL platform because all the courses are interactive, prepared by the best teachers in the country and are available, free of cost to any learner.

4. To conduct one day workshop to explain the SOP during COVID 19 Pandemic.

It is decided that one-day workshop for each faculty members be organised to make them aware about the various Do's and Dont's of the SOP.

5. To Conduct one day workshop to train the newly appointed staff about the conduct of online exams.

It is decided that one-day workshop for newly appointed faculty members be organised to make them acquaint with the procedure of conduct of online examination.

6. To aware the staff, students as well as the community about the benefits of COVID vaccine

it was decided that this task be handed over to NSS, YRC, Health & Hygiene Cell to conduct awareness programmes about the benefits of COVID vaccine.

7. Any other item with the permission of the chair.

No items

Co-ordinator, IQAC

Co-ordinator
IQAC

Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonipat



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Compliance Report

In compliance with the resolution made in the 22nd meeting of IQAC held on 23rd Feb 2021 for the academic year 2020-2021, the following activities are successfully carried out and a compliance report is taken on 05th March 2021.

1. To conduct online conferences and Seminars during Lockdown.

All the HODs informed that they have completed all the ground work for the conduct of Webinars.

2. To encourage students and faculty to use NPTEL and online course on SWAYAM platform for effective teaching and learning.

Staff Members are taught how to use SWAYAM and NPTEL platform and they will teach the students to use this platform. They will also give the brief account of this platform to the students and its benefits they may get.

3. To conduct one day workshop to explain the SOP during COVID 19 Pandemic.

One-day workshop for each faculty members will be organised very soon in collaboration with NSS, YRC, and Health & Hygiene Cell.

4. To Conduct one day workshop to train the newly appointed staff about the conduct of online exams.

Examination branch has informed that they will conduct one-day workshop for newly appointed faculty members one week before the commencement of the online exams.

5. To aware the staff, students as well as the community about the benefits of COVID vaccine

NSS, YRC, and Health & Hygiene Cell has informed that they have prepared the roster of events that they will organize to aware, mobilize and motivate the masses about the benefits of COVID vaccine and how they can avail this facility free of cost.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC

Date: 5th March 2020

Chhotu Ram Arya College
Sonapat



Principal
Chhotu Ram Arya College, Sonipat





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

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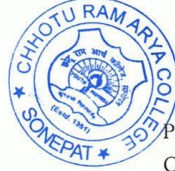
Date: 3 June 2021

Most Urgent

Notice

All the IQAC members are hereby informed that the 23rd meeting of IQAC will be held on 6th June 2021 (Sunday) in ONLINE mode at 10.00 AM. The brief agenda of the meeting is given below. All the members are requested to kindly make it convenient to attend the meeting as per schedule. The web link of the meeting will be shared with you very soon.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat
Co-ordinator, IQAC



Principal
Chhotu Ram Arya College, Sonapat

Agenda of the Meeting: (By Circulation)

1. To read and confirm the minutes of the previous meeting.
2. To set up a helpdesk for the students to fill and submit online admission forms.
3. To prepare the academic calendar for the session 2021-2022.
4. To conduct Webinars.
5. To constitute various committees for the session 2021-2022.
6. To evaluate the faculty even semester.
7. To evaluate the PSO/SO/CO of the outgoing PG classes
8. To collect feedback from all stakeholders.
9. To prepare AQAR for the academic session 2020-2021.
10. To prepare the criteria of Fee concession for the session 2021-2022.
11. To prepare the Online lesson plans and study materials for the session 2021-2022.
12. Any other item with the permission of the chair.



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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

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Minutes of the Meeting

Meeting No. 23

Date: 06-06-2021

Time: 10.00 A.M.

Total Members: 17

Present Members: 15

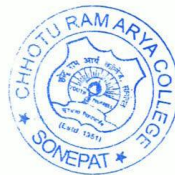
The first Online meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 6th June 2021 (Sunday) at 10.00 A.M. in the office of Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Harindra Singh	Teacher Representative	
4	Dr. J. S. Phor	Teacher Representative	
5	Dr. Anu Rathee	Teacher Representative	
6	Sh. Rajroop Singh	Teacher Representative	
7	Dr. Sadhana Tyagi	Teacher Representative	





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

132

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8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	
11	Sh. Satish Kumar Dahiya	Administrative Staff	
12	Sh. Pardeep Kumar	Alumni	
13	Sh. Vikas Saroha	Industrialist	
14	Sh. Ravinder Singh	Student Parent	
15	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To set up a helpdesk for the students to fill and submit online admission forms:

It was decided that keeping in mind the overwhelming success of the helpdesk, increase the number of the helpdesk to provide free of cost hassle-free services to aspiring prospective students. A 'HELPDESK' with more human resources be established in the college to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal.

3. To prepare the academic calendar for 2021-2022:

It was decided that the academic calendar be prepared for the session 2021-2022. The Coordinator, IQAC will be the person in charge to get the academic calendar prepared.

4. To conduct Webinars

It was decided that proposals to conduct various Webinars/conferences be sent to Director General, Higher Education, Haryana for permission and financial assistance.

5. To constitute the various committees for the session 2021-2022:

It was decided to constitute various committees (criterion-wise) in the college.





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6. **To evaluate Faculty in Even Semester:**
It was decided that HODs evaluate the performance of the faculty of their respective departments based on the results of the Even semester.
7. **To evaluate PSO/SO/CO of the outgoing PG classes:**
It was decided that IQAC shall evaluate the Programme specific Outcome/Subject Outcome/Course Outcome of the outgoing PG classes.
8. **To Collect feedback from all stakeholders.**
It is decided that the concerned dept. be directed to collect feedback from all stakeholders for the session 2020-2021.
9. **To prepare AQAR for the academic session 2020-2021**
It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.
10. **To prepare the criteria of Fee concession for the session 2021-2022.**
It was decided that the criteria and categories of Fee Concession to the students of our college be prepared,
11. **To prepare the Online lesson plans and study materials for the session 2021-2022**
It was decided that all the HODs be informed that they take the necessary steps to get the lesson plans prepared by the faculties of their respective departments within 14 days so that the study material shall be available to the students they are lacking because of the Lockdown.
12. **Any other item with the permission of the chair.**
No table item was placed.

Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat



Principal
Chhotu Ram Arya College, Sonapat



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Compliance Report

In compliance with the resolution made in the 23rd meeting of IQAC held on 6th June 2021 for the academic year 2021-2022 the following activities are successfully carried out and a compliance report is taken on 8th July 2021.

1. To set up a helpdesk for the students to fill out online admission forms:

A 'HELPDESK' with more number of Data Entry Operators is established in the college w.e.f. 15th June 2021 to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal, as and when the service will start.

2. To prepare the academic calendar for 2021-2022:

Academic calendar for the session 2021-2022 is prepared and uploaded on the college website.

3. To conduct Seminars and Conferences (Webinars)

Proposals to conduct various Webinars/conferences are sent to Director General, Higher Education, Haryana for permission and financial assistance.

4. To constitute the various committees for the session 2021-2022:

Various committees (criterion-wise) in the college are created.

5. To evaluate Faculty in Even Semester:

HODs informed that the evaluation of the performance of the faculty of their respective departments based on the results of the even semester has been accomplished.

6. To evaluate PSO/SO/CO of the outgoing PG classes:

IQAC informed that the evaluation of the PSO/SO/CO of the outgoing PG classes has been completed as per the criteria laid down by the IQAC.

7. To prepare AQAR for the academic session 2020-2021.

It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

8. To prepare the criteria of Fee concession for the session 2021-2022.

Criteria and categories of Fee Concession are prepared

9. To prepare the Online lesson plan for the session 2021-2022.

The lesson plans and study materials to be available online are prepared by the faculties of different departments and are uploaded on the college website.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC
Date: 8th July 2021
Co-ordinator
IQAC
Chhotu Ram Arya College
Sonepat

Principal
Principal
Chhotu Ram Arya College, Sonipat





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

126

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Date: 01 Sept 2021

Most Urgent

Notice

All the IQAC members are hereby informed that the 24th meeting of IQAC will be held on 12th Sept 2021 (Sunday) in online mode at 10.00AM. The brief agenda of the meeting is given below. All the staff members are requested to please make it convenient to join the meeting as per schedule. The web link will be shared with you very soon.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonipat
Co-ordinator, IQAC

Principal
C.R.A. COLLEGE
SONEPAT
Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To start Online remedial classes for weak and slow learners.
3. To start new Certificate courses.
4. To collect API-PBAS forms.
5. To generate awareness among staff members about COVID 19.
6. To organize campaign to distribute the supplies to the needy in the nearby areas.
7. Any other item with the permission of the chair.





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Minutes of the Meeting

Meeting No. 24 Date: 12-09-2021 Time: 10.00 A.M.

Total Members: 17 Present Members: 13

The Second ONLINE meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 12th Sept 2021 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Harindra Singh	Teacher Representative	
4	Dr. J. S. Phor	Teacher Representative	
5	Dr. Anu Rathee	Teacher Representative	



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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

-135-

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6	Sh. Rajroop Singh	Teacher Representative	
7	Dr. Sadhana Tyagi	Teacher Representative	
8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	
11	Sh. Satish Kumar Dahiya	Administrative Staff	
12	Sh. Pardeep Kumar	Alumni	
13	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To start remedial classes for weak and slow learners.

It was decided that extra remedial classes be started for the weak and slow earners.

3. To start new Certificate courses.

Due to lockdown all activities in physical mode are suspended. So it is decided that select faculty will explore the feasibility of conducting online certificate courses.

4. To collect API-PBAS forms.

It was decided that API-PBAS forms be collected from the staff who are covered under API system.

5. To generate awareness among staff members about COVID 19.



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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

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It was decided that NSS, YRC, Health & Hygiene cell, will be directed to conduct awareness campaign in the nearby areas.

6. Any other item with the permission of the chair.

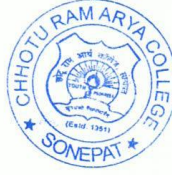
No table item was placed.

Co-ordinator, IQAC

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonipat





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

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Compliance Report

In compliance with the resolution made in the 24th meeting of IQAC held on 12th Sept 2021 for the academic year 2021-2022, the following activities are successfully carried out and a compliance report is taken on 10th Oct 2021.

1. To start remedial classes for weak and slow learners.

HODs informed that the faculties are identifying the weak learners and after they will start remedial.

2. To start new Certificate courses.

Faculties are exploring the feasibility of conducting online certificate courses.


3. To collect API-PBAS forms.

IQAC has invited the API-PBAS forms.

4. To generate awareness among staff members about COVID 19.

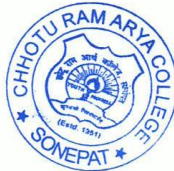
NSS, YRC, Health & Hygiene cell, has prepared the roster to conduct awareness campaign in the nearby areas.

Place the compliance report in the next meeting of the IQAC.


Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat
Date: 10th Oct, 2021



Chhotu Ram Arya College, Sonapat





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

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Date: 2 Dec 2021

Most Urgent

Notice

All the IQAC members are hereby informed that the 25th meeting of IQAC will be held in on 19th Dec. 2021 (Sunday) in the Office of the Principal at 01.00 PM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.


Co-ordinator
IQAC
Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat


Chhotu Ram Arya College, Sonapat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To conduct faculty evaluation odd semester.
3. To conduct workshop on conduct of online classes.
4. To conduct online mentorship week in the month of January to assist the needy and COVID affected students.
5. To launch sanitization programme in the college.
6. To increase the budget of Medical Expenditure.
7. Any other item with the permission of the chair.





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IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

-142-

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Minutes of the Meeting

Meeting No. 25 Date: 19-12-2021 Time: 01.00 P.M.

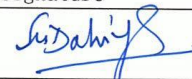



Total Members: 17 Present Members: 15

The third meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 19th dec 2021 (Sunday) at 01.00 P.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell. Dr. Narender Singh Welcomed the newly elected President of Tika Ram Education Society Sh. Surinder Singh who joined the office on 30th Nov. 2021 and assured him that college will cooperate him in all respect to take the society to newer heights.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, TRES	 ✓
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4	Dr. Harindra Singh	Teacher Representative	



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CHHOTU RAM ARYA COLLEGE/छोटू राम आर्य महाविद्यालय
Sonipat-131001/ सोनीपत-१३१००१

IQAC/ आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ

-143-

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5	Dr. J. S. Phor	Teacher Representative	
6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Sadhana Tyagi	Teacher Representative	
9	Dr. Usha Dahiya	Teacher Representative	
10	Dr. Rajiv	Teacher Representative	
11	Dr. Vijay Kiran	Teacher Representative	
12	Sh. Satish Kumar Dahiya	Administrative Staff	
13	Sh. Pardeep Kumar	Alumni	
14	Sh. Vikas Saroha	Industrialist	
15	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To conduct faculty evaluation odd semester

It was decided that the faculty evaluation on the basis of the results of odd semester be conducted immediately after the declaration of the result to identify any area which needs more improvements and attention.

3. To conduct workshop on conduct of online examination.

It was decided that IQAC will conduct workshop on the conduct of online exams. In the college



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4. To conduct online mentorship week in the month of March to assist the needy and COVID affected students.

It was decided that online Mentor-mentee interaction be conducted to assist the needy and COVID affected students.

5. To launch sanitization Programme in the college

In the wake of COVID pandemic, to reduce the risk and danger of COVID virus, college needs sanitization in the college. So it is decided to direct the Health and Hygiene Cell to initiate the sanitization process at war footing.

6. To increase the budget of Medical Expenditure.

It is decided that to purchase face mask, sanitizer, thermal sensors, and other medicines, extra budget is needed. So the accounts branch is advised to increase the budget so that the items necessary for the safety of staff and students may be procured.

7. Any other item with the permission of the chair.

No table item was placed.


Co-ordinator, IQAC
IQAC
Chhotu Ram Arya College
Sonapat



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-145-

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Compliance Report

In compliance with the resolution made in the 3rd meeting of IQAC held on 19th Dec 2021 for the academic year 2021-2022, the following activities are successfully carried out and a compliance report is taken on 20th Jan 2022.

1. To conduct faculty evaluation odd semester:

Faculty evaluation will be conducted after the declaration of the result to assess the degree of excellence of the work performed by the faculty members.

2. To conduct workshop on conduct of online examination.

Very soon IQAC in collaboration with Examination branch will conduct a workshop on the conduct of online examination.

3. To conduct mentorship week in the month of March to assist the needy and COVID affected students.

All the Mentors are informed that they start preparations for the online Mentor-mentee interaction to assist the needy and COVID affected students.

4. To launch sanitization campaign in the college.

In charges of Health and Hygiene and Programme Officers of Unit I & II of NSS informed that in collaboration with Eco-club and College Beautification Committee sanitization of Campus has accomplished in the college and they continue this program on regular basis.

5. To Increase the budget of Medical Expenditure.

To purchase the face mask, sanitizer, thermal sensors, and other medicines in college, the accounts branch has issue necessary guidelines for these items without any financial limitation. There will be no cap on this Head of expenditure.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC

Date: 20th Jan, 2022



Chhotu Ram Arya College, Sonipat

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonepat



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Date: 21st Feb 2022

Most Urgent

Notice

All the IQAC members are hereby informed that 26th meeting of IQAC will be held on 20th March 2022 (Sunday) in the Office of the Principal at 10.00 AM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonapat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To conduct offline classes after Lockdown.
3. To Upgrade college website and ERP
4. To organize online workshop on Academic writing.
5. To improve Infrastructure.
6. To expedite departmental documentation
7. To celebrate important days in offline mode.
8. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. 26 Date: 20th March 2022 Time: 10.00 A.M.
Total Members: 17 Present Members: 15

The fourth meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 20th March 2022 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell. All the Members observed two minutes silence to lament the huge loss of human life and to pay tribute to the departed souls who died of COVID 19.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Sh. Surinder Singh Dahiya	President, Managing Committee	
2	Dr. Narender Singh	Chairperson	
3	Dr. Naresh Rathee	Co-ordinator	
4	Dr. Harindra Singh	Teacher Representative	



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-148-

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5	Dr. J. S. Phor	Teacher Representative	
6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Sadhana Tyagi	Teacher Representative	
9	Dr. Usha Dahiya	Teacher Representative	
10	Dr. Rajiv	Teacher Representative	
11	Dr. Vijay Kiran	Teacher Representative	
12	Sh. Satish kumar Dahiya	Administrative Staff	
13	Sh. Pardeep Kumar	Alumni	
14	Sh. Vikas Saroha	Industrialist	
15	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

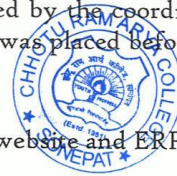
1. **To read and confirm the minutes of the previous meeting:**

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. **To Upgrade college website and ERP.**

College website needs upgradation so it is decided that website and ERP is to be upgraded.

3. **To organize one day workshop on Academic writing.**





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It is decided that one-day workshop on academic writing for the students of PG classes is to be conducted as soon as possible, in this workshop faculties may also participate.

4. **To improve infrastructure.**

It is decided that due to lockdown for a very long period, the maintenance of the building was suspended. So it is very necessary to start the repair, renovation of the building.

5. **To Expedite departmental documentation.**

It is decided that all pending documentation of all the departments is to be done within 15 days. So that it may be uploaded in AQAR.

6. **To celebrate important days in offline mode.**

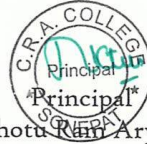
It is decided that all important days are to be celebrated in physical mode.

7. **Any other item with the permission of the chair.**

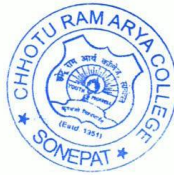
No table item

Co-ordinator, IQAC

Co-ordinator
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Chhotu Ram Arya College, Sonapat





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150

Compliance Report

In compliance with the resolution made in the 26th meeting of IQAC held on 20th March 2022 for the academic year 2021-2022, the following activities are successfully carried out and a compliance report is taken on 05th April 2022.

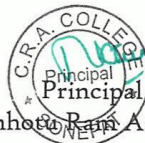
- To conduct offline classes after Lockdown.**
All the HOD's have informed that they have started taking the classes in offline mode.
- To upgrade college website and ERP**
College website and ERP are upgraded successfully.
- To conduct one day workshop on academic writings.**
The Coordinator IQAC informed that during summer vacations it will be organized.
- To improve infrastructure.**
Construction committee has informed that they have completed the formalities and started the invitation of Quotation from different vendors to undertake this work.
- To expedite the departmental documentation.**
All the HOD's have informed that they have accomplished this task.
- To celebrate important days in offline mode.**
Incharge 'Important Day Celebration Committee' informed that a calendar of activities for this session has prepared and already celebrated some days in physical mode.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator, IQAC

Date: 5th April 2022

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat


Principal
Chhotu Ram Arya College, Sonapat