



Established in 1951

CHHOTU RAM ARYA COLLEGE

Sonipat-131001

IQAC

WEBSITE: www.cracollegesonepat.org
Phone: 0130-2242925
Email: crasonepat@gmail.com

Date: 1 June 2020

Most Urgent

Notice

All the IQAC members are hereby informed that the 19th meeting of IQAC will be held on 7th June 2020 (Sunday) in ONLINE mode at 10.00 AM. The brief agenda of the meeting is given below. All the members are requested to kindly make it convenient to attend the meeting as per schedule. The web link of the meeting will be shared with you very soon.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat
Co-ordinator, IQAC



Chhotu Ram Arya College, Sonipat

Agenda of the Meeting: (By Circulation)

1. To read and confirm the minutes of the previous meeting.
2. To set up a helpdesk for the students to fill and submit online admission forms.
3. To prepare the academic calendar for the session 2020-2021.
4. To conduct online Seminars and Conferences.
5. To constitute various committees for the session 2020-2021.
6. To evaluate the faculty even semester.
7. To evaluate the PSO/SO/CO of the outgoing PG classes
8. To collect feedback from all stakeholders.
9. To prepare AQAR for the academic session 2019-2020.
10. To prepare the criteria of Fee concession for the session 2020-2021.
11. To prepare the Online lesson plans and study materials for the session 2020-2021.
12. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. **19** Date: 07-06-2020 Time: 10.00 A.M.
Total Members: **17** Present Members: **8**

The first Online meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 7th June 2020 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Anu Rathee	Teacher Representative	
4	Sh. Rajroop Singh	Teacher Representative	
5	Dr. Usha Dahiya	Teacher Representative	
6	Dr. Rajiv	Teacher Representative	





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7	Dr. Vijay Kiran	Teacher Representative	
8	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To set up a helpdesk for the students to fill and submit online admission forms:

It was decided that keeping in mind the overwhelming success of helpdesk, increase the number of helpdesk to provide free of cost hassle-free services to the aspiring prospective students. A 'HELPDESK' with more human resources be established in the college to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal.

3. To prepare the academic calendar for 2020-2021:

It was decided that the academic calendar be prepared for the session 2020-2021. The Coordinator, IQAC will be the person in charge to get the academic calendar prepared.

4. To conduct Online Seminars and Conferences (Webinars)

It was decided that proposals to conduct various Webinars/conferences be sent to Director General, Higher Education, Haryana for permission and financial assistance.

5. To constitute the various committees for the session 2020-2021:

It was decided to constitute various committees (criterion-wise) in the college.

6. To evaluate Faculty in Even Semester:

It was decided that HODs evaluate the performance of the faculty of their respective departments based on the results of the Even semester.

7. To evaluate PSO/SO/CO of the outgoing PG classes:

It was decided that IQAC shall evaluate the Programme specific Outcome/Subject Outcome/Course Outcome of the outgoing PG classes.





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8. **To encourage Research work in the college.**

It was decided that the eligible staff members be encouraged to apply for including their name in the panel of research supervisors.

9. **To prepare AQAR for the academic session 2019-2020**

It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

10. **To prepare the criteria of Fee concession for the session 2020-2021.**

It was decided that the criteria and categories of Fee Concession to the students of our college be prepared,

11. **To prepare the Online lesson plans and study materials for the session 2020-2021**

It was decided that all the HODs be informed that they take the necessary steps to get the lesson plans prepared by the faculties of their respective departments within 14 days so that the study material shall be available to the students which they are lacking because of Lockdown.

12. **Any other item with the permission of the chair.**

No table item was placed.

Co-ordinator, IQAC

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonapat



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Compliance Report

In compliance with the resolution made in the 19th meeting of IQAC held on 7th June 2020 for the academic year 2020-2021, the following activities are successfully carried out and a compliance report is taken on 4th July 2020.

1. To set up a helpdesk for the students to fill out online admission forms:

A 'HELPDESK' with more number of Data Entry Operators is established in the college w.e.f. 15th June 2020 to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal, as and when he service will start.

2. To prepare the academic calendar for 2020-2021:

Academic calendar for the session 2020-2021 is prepared and uploaded on college website.

3. To conduct Seminars and Conferences (Webinars)

Proposals to conduct various Webinars/conferences are sent to Director General, Higher Education, Haryana for permission and financial assistance.

4. To constitute the various committees for the session 2020-2021:

Various committees (criterion-wise) in the college are created.

5. To evaluate Faculty in Even Semester:

HODs informed that the evaluation of the performance of the faculty of their respective departments based on the results of the even semester has accomplished.

6. To evaluate PSO/SO/CO of the outgoing PG classes:

IQAC informed that the evaluation of the PSO/SO/CO of the outgoing PG classes has completed as per the criteria laid down by the IQAC.

7. To prepare AQAR for the academic session 2019-2020.

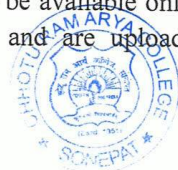
It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

8. To prepare the criteria of Fee concession for the session 2020-2021.

Criteria and categories of Fee Concession is prepared

9. To prepare the Online lesson plan for the session 2020-2021.

The lesson plans and study materials to be available online are prepared by the faculties of different departments and are uploaded on the college





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website.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat

Date: 4th July, 2020



Chhotu Ram Arya College, Sonipat





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Date: 1 June 2020

Most Urgent

Notice

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Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat
Co-ordinator, IQAC



Chhotu Ram Arya College, Sonipat

Agenda of the Meeting: (By Circulation)

1. To read and confirm the minutes of the previous meeting.
2. To set up a helpdesk for the students to fill and submit online admission forms.
3. To prepare the academic calendar for the session 2020-2021.
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5. To constitute various committees for the session 2020-2021.
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8. To collect feedback from all stakeholders.
9. To prepare AQAR for the academic session 2019-2020.
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11. To prepare the Online lesson plans and study materials for the session 2020-2021.
12. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. **19** Date: 07-06-2020 Time: 10.00 A.M.
Total Members: **17** Present Members: **8**

The first Online meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 7th June 2020 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Anu Rathee	Teacher Representative	
4	Sh. Rajroop Singh	Teacher Representative	
5	Dr. Usha Dahiya	Teacher Representative	
6	Dr. Rajiv	Teacher Representative	





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7	Dr. Vijay Kiran	Teacher Representative	
8	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To set up a helpdesk for the students to fill and submit online admission forms:

It was decided that keeping in mind the overwhelming success of helpdesk, increase the number of helpdesk to provide free of cost hassle-free services to the aspiring prospective students. A 'HELPDESK' with more human resources be established in the college to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal.

3. To prepare the academic calendar for 2020-2021:

It was decided that the academic calendar be prepared for the session 2020-2021. The Coordinator, IQAC will be the person in charge to get the academic calendar prepared.

4. To conduct Online Seminars and Conferences (Webinars)

It was decided that proposals to conduct various Webinars/conferences be sent to Director General, Higher Education, Haryana for permission and financial assistance.

5. To constitute the various committees for the session 2020-2021:

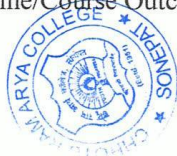
It was decided to constitute various committees (criterion-wise) in the college.

6. To evaluate Faculty in Even Semester:

It was decided that HODs evaluate the performance of the faculty of their respective departments based on the results of the Even semester.

7. To evaluate PSO/SO/CO of the outgoing PG classes:

It was decided that IQAC shall evaluate the Programme specific Outcome/Subject Outcome/Course Outcome of the outgoing PG classes.





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8. **To encourage Research work in the college.**

It was decided that the eligible staff members be encouraged to apply for including their name in the panel of research supervisors.

9. **To prepare AQAR for the academic session 2019-2020**

It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

10. **To prepare the criteria of Fee concession for the session 2020-2021.**

It was decided that the criteria and categories of Fee Concession to the students of our college be prepared,

11. **To prepare the Online lesson plans and study materials for the session 2020-2021**

It was decided that all the HODs be informed that they take the necessary steps to get the lesson plans prepared by the faculties of their respective departments within 14 days so that the study material shall be available to the students which they are lacking because of Lockdown.

12. **Any other item with the permission of the chair.**

No table item was placed.

Co-ordinator, IQAC

Co-ordinator
IQAC
Chhotu Ram Arya College
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Principal
Chhotu Ram Arya College, Sonapat



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Compliance Report

In compliance with the resolution made in the 19th meeting of IQAC held on 7th June 2020 for the academic year 2020-2021, the following activities are successfully carried out and a compliance report is taken on 4th July 2020.

1. To set up a helpdesk for the students to fill out online admission forms:

A 'HELPDESK' with more number of Data Entry Operators is established in the college w.e.f. 15th June 2020 to help the students in filling their Centralized online admission form on Director General, Higher Education, Haryana portal, as and when he service will start.

2. To prepare the academic calendar for 2020-2021:

Academic calendar for the session 2020-2021 is prepared and uploaded on college website.

3. To conduct Seminars and Conferences (Webinars)

Proposals to conduct various Webinars/conferences are sent to Director General, Higher Education, Haryana for permission and financial assistance.

4. To constitute the various committees for the session 2020-2021:

Various committees (criterion-wise) in the college are created.

5. To evaluate Faculty in Even Semester:

HODs informed that the evaluation of the performance of the faculty of their respective departments based on the results of the even semester has accomplished.

6. To evaluate PSO/SO/CO of the outgoing PG classes:

IQAC informed that the evaluation of the PSO/SO/CO of the outgoing PG classes has completed as per the criteria laid down by the IQAC.

7. To prepare AQAR for the academic session 2019-2020.

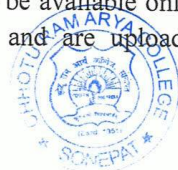
It was decided that all the in-charges of different criteria start the documentation and filling of forms of their respective domains.

8. To prepare the criteria of Fee concession for the session 2020-2021.

Criteria and categories of Fee Concession is prepared

9. To prepare the Online lesson plan for the session 2020-2021.

The lesson plans and study materials to be available online are prepared by the faculties of different departments and are uploaded on the college





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website.

Place the compliance report in the next meeting of the IQAC.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat

Date: 4th July, 2020



Chhotu Ram Arya College, Sonipat





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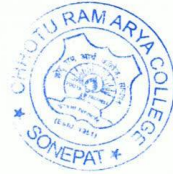
Date: 01 Sept 2020

Most Urgent

Notice

All the IQAC members are hereby informed that the 20th meeting of IQAC will be held on 13th Sept 2020 (Sunday) in online mode at 10.00AM. The brief agenda of the meeting is given below. All the staff members are requested to please make it convenient to join the meeting as per schedule. The weblink will be shared with you very soon.

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat
Co-ordinator, IQAC



Chhotu Ram Arya College, Sonapat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To start Online remedial classes for weak and slow learners.
3. To sign more MOU's
4. To collect API-PBAS forms.
5. To generate awareness among staff members about COVID 19.
6. To organize campaign about the SOP of COVID in the nearby areas.
7. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. **20** Date: 13-09-2020 Time: 11.00 A.M.
Total Members: **17** Present Members: **13**

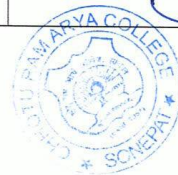
The Second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 13th Sept 2020 (Sunday) at 10.00 A.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Harindra Singh	Teacher Representative	
4	Dr. Pawan Kumar	Teacher Representative	
5	Dr. J. S. Phor	Teacher Representative	





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6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	
11	Sh. Satish Kumar Dahiya	Administrative Staff	
12	Sh. Vishal Khapra	External Expert	
13	Sh. Vikas Saroha	Industrialist	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To start Online remedial classes for weak and slow learners.

It was decided that extra Online remedial classes be started for the weak and slow learners.

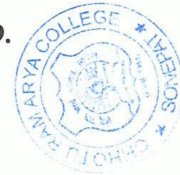
3. To sign more MOU's.

It was decided that atleast two MOU's be signed with other Educational Institutes and Industries for more interaction for the Staff as well as students.

4. To collect API-PBAS forms

It was decided that API-PBAS forms be collected from the staff who are covered under API system.

5. To generate awareness among staff members about COVID 19.





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It was decided that one day workshop be organized to create awareness among the staff members about the SOP of COVID 19.

6. To organize Alumni meet.

It was decided that Alumni meet of the session 2019-2020 be deferred till further order.


7. To organize campaign about the SOP of COVID in the near by areas.

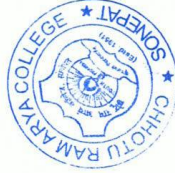
It was decided that NSS, YRC, Red Ribbon Club, Health & Hygiene Club are directed to organize awareness programme in the near by areas about the SOP in COVID pandemic.

8. Any other item with the permission of the chair.

No table item was placed.


Co-ordinator,
Chhotu Ram Arya College
Sonapat


Principal
Chhotu Ram Arya College, Sonipat





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Compliance Report

In compliance with the resolution made in the 20th meeting of IQAC held on 8th Sept 2020 for the academic year 2020-2021, the following activities are successfully carried out and a compliance report is taken on 04th Oct 2020.

1. To start Online remedial classes for weak and slow learners.

extra Online remedial classes are started for the weak and slow learners by different departments.

2. To sign more MOU's.

IQAC reported that two MOU's will be signed with other Educational Institutes and Industries for more interaction for the Staff as well as students.

3. To collect API-PBAS forms

API-PBAS forms will be collected from the staff who are covered under API system.

4. To generate awareness among staff members about COVID 19.

one day workshop will be organized by the college to create awareness among the staff members about the SOP of COVID 19.

5. To organize Alumni meet.

Alumni meet of the session 2019-2020 is deferred till further order.

6. To organize campaign about the SOP of COVID in the near by areas.

NSS, YRC, Red Ribbon Club, Health & Hygiene Club has already started awareness programme in the near by areas about the SOP in COVID pandemic.

Place the compliance report in the next meeting of the IQAC.


Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat
Date: 4th Oct, 2020




Principal
Chhotu Ram Arya College, Sonapat





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Date: 2 Jan 2021


Most Urgent

Notice

All the IQAC members are hereby informed that the 21st meeting of IQAC will be held on online 12th Jan 2021 (Sunday) in the Office of the Principal at 01.00 PM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.


Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat




Principal
Chhotu Ram Arya College, Sonapat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To conduct faculty evaluation odd semester.
3. To conduct workshop on conduct of Online Examination.
4. To conduct Online mentorship week in the month of March to assist the needy and COVID affected students.
5. Any other item with the permission of the chair.



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Minutes of the Meeting

Meeting No. **21** Date: 12-01-2021 Time: 01.00 P.M.
Total Members: **17** Present Members: **12**

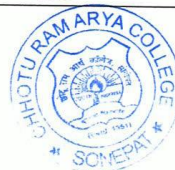
The third meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 12th Jan 2021 (Sunday) at 01.00 P.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

The meeting started with the welcome address of Dr. Naresh Rathee, Co-ordinator IQAC, who welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell.

The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Dr. Naresh Rathee	Co-ordinator	
3	Dr. Harindra Singh	Teacher Representative	
4	Dr. Pawan Kumar	Teacher Representative	
5	Dr. J. S. Phor	Teacher Representative	





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6	Dr. Anu Rathee	Teacher Representative	
7	Sh. Rajroop Singh	Teacher Representative	
8	Dr. Usha Dahiya	Teacher Representative	
9	Dr. Rajiv	Teacher Representative	
10	Dr. Vijay Kiran	Teacher Representative	
11	Sh. Satish Kumar Dahiya	Administrative Staff	
12	Sh. Vishal Khapra	External Expert	

The following items were discussed and the decisions taken thereof:

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were presented by the coordinator and confirmed its compliance. The action taken report was placed before the committee for perusal.

2. To conduct faculty evaluation odd semester:

It was decided that the faculty evaluation on the basis of the results of odd semester be conducted to identify any area which needs more improvements and attention.

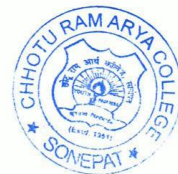
3. To conduct workshop on conduct of online exams.

It was decided that IQAC will conduct workshop on the conduct of online exams in the college.

4. To conduct Online mentorship week in the month of March to assist the needy and COVID affected students.

It is decided that the Online mentor-mentee interaction be conducted to assist the needy and COVID affected students.

5. Any other item with the permission of the chair.





Established in 1951

CHHOTU RAM ARYA COLLEGE

Sonipat-131001


IQAC

WEBSITE: www.cracollegesonepat.org

Phone: 0130-2242925

Email: crasonepat@gmail.com

No table item was placed.


Coordinator, IQAC
IQAC
Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonipat



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Compliance Report

In compliance with the resolution made in the 3rd meeting of IQAC held on 12th Jan 2021 for the academic year 2021-2022, the following activities are successfully carried out and a compliance report is taken on 20th Feb 2021.

1. To conduct faculty evaluation odd semester:

It was decided that the faculty evaluation on the basis of the results of odd semester be conducted to identify any area which needs more improvements and attention.

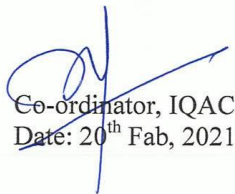
2. To conduct workshop on conduct of online exams.

Very soon, IQAC will conduct workshop on the conduct of online exams in the college.

3. To conduct Online mentorship week in the month of March to assist the needy and COVID affected students.


All the mentors are informed that they start preparation for the Online mentor-mentee interaction to assist the needy and COVID affected students. Some mentors has completed their task.

Place the compliance report in the next meeting of the IQAC.


Co-ordinator, IQAC
Date: 20th Feb, 2021

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonapat




Principal
Chhotu Ram Arya College, Sonipat