



Established in 1951

CHHOTU RAM ARYA COLLEGE

Sonipat-131001

IQAC

WEBSITE: www.cracollegesonepat.org
Phone: 0130-2242925
Email: crasonepat@gmail.com

Date: 17/06/2014

Most Urgent

Notice

All the IQAC members are hereby informed that the 1st meeting of IQAC will be held on 6th July 2014 (Sunday) in the Office of the Principal at 1.00 PM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.


Co-ordinator
IQAC Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat



Principal

Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To plan the functioning of the IQAC.
2. To update college website.
3. To constitute various committees for the session 2014-2015.
4. To prepare the academic calendar
5. Any other item with the permission of the chair.



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Minutes of the Meeting

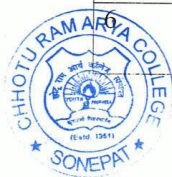
Meeting No. **01** Date: 06-07-2014 Time: 1.00 P.M.
Total Members: **13** Present Members: **12**

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2014-15 was held on 6th July 2014 (Sunday) at 1 P.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

At the onset Sh. Krishan Chander Nain, Co-ordinator IQAC, welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell. The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:

S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Sh. Krishan Chander Nain	Co-ordinator	
3	Dr. Narinder Kumar Saini	Teacher Representative	
4	Dr. Harindra Singh	Teacher Representative	
5	Dr. Pawan Kumar	Teacher Representative	
	Sh. Dilbag Singh Rathee	Teacher Representative	





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7	Sh. Manoj Kumar	Administrative Staff	<i>Me.</i>
8	Sh. Dalbir Singh	Technical Staff	<i>Dalbir</i>
9	Sh. Parkash Malik	Alumni	<i>पार्काश मलिक</i>
10	Sh. Satish Kumar	External Expert	<i>S. Kumar</i>
11	Mr. Sandeep	Student	<i>Sandeep</i>
12	Sh. Jitender Kumar	Agro-Industry official	<i>JK</i>

The following items were discussed and the decisions taken thereof:

1. To plan the functioning of the IQAC:

It was decided to conduct workshops and special tutorials on the functioning of the IQAC for the staff members.

2. To update the college website:

It was decided to update the college website.

3. To constitute the various committees for the session 2014-2015:

It was decided to constitute various committees (criterion-wise) in the college.

4. To prepare the academic calendar:

It was decided that the academic calendar be prepared for the session 2014-2015. The Coordinator, IQAC will be the person in-charge to get the academic calendar prepared.

5. Any other item with the permission of the chair.

No table item was placed.

Kumar

Co-ordinator, IQAC

Co-ordinator
IQAC
Chhotu Ram Arya College
Sonepat



Principal

Chhotu Ram Arya College, Sonipat





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Compliance Report

In compliance with the resolution made in the 1st meeting of IQAC on 6th July 2014 for the year 2014-2015, the following activities are successfully carried out and a compliance report is taken on 23rd July 2014.

1. To plan the functioning of the IQAC:

Schedule of the workshop and special tutorials on the functioning of the IQAC for the staff members is prepared and invitation letters to deliver the lectures to experts are sent.

2. To update the college website:

The college website is partially updated and the remaining will be completed within a fortnight.

3. To constitute various committees for the session 2014-2015:

Various committees criterion-wise in the college are constituted and they are directed to start their activities. The list of committees and the name of in-charges are displayed on the website.

4. To prepare the academic calendar:

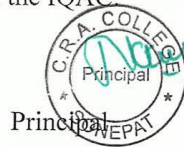
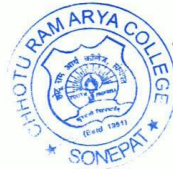
The academic calendar is prepared and uploaded on the website under the tab 'ACADEMICS'.

Place the compliance report in the next meeting of the IQAC


Co-ordinator, IQAC

Date: 23rd July, 2014
Co-ordinator
IQAC

Chhotu Ram Arya College
Sonapat



Principal
Chhotu Ram Arya College, Sonapat



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Date: 11/12/2014

Most Urgent

Notice

All the IQAC members are hereby informed that the 2nd meeting of IQAC will be held on 4th Jan. 2015 (Sunday) in the Office of the Principal at 1.00 PM. The brief agenda of the meeting is given below. All the staff members are requested to kindly join the meeting as per schedule.


Co-ordinator
IQAC
Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat



Chhotu Ram Arya College, Sonipat

Agenda of the Meeting:

1. To read and confirm the minutes of the previous meeting.
2. To review the functioning of the IQAC.
3. To verify the college committee documentation.
4. To verify the filing and documentation of departments
5. Any other item with the permission of the chair.



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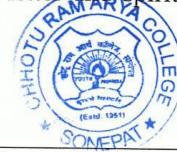
Minutes of the Meeting

Meeting No. **02** Date: 04-01-2015 Time: 1.00 P.M.
Total Members: **13** Present Members: **12**

The second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2014-15 was held on 4th Jan. 2015 (Sunday) at 1 P.M. in the office of the Principal Dr. Narender Singh. The meeting was chaired by Dr. Narender Singh.

At the onset Sh. Krishan Chander Nain, Co-ordinator IQAC, welcomed the chairperson Dr. Narender Singh and all the members of the Internal Quality Assurance Cell. The following agenda items were placed and discussed during the meeting and it was unanimously resolved to implement them in letter and spirit. The meeting was adjourned after the vote of thanks to the chair.

The following members were present in the meeting:



S.No.	Name	Capacity	Signature
1	Dr. Narender Singh	Chairperson	
2	Sh. Krishan Chander Nain	Co-ordinator	
3	Dr. Narinder Kumar Saini	Teacher Representative	
4	Dr. Harindra Singh	Teacher Representative	
5	Dr. Pawan Kumar	Teacher Representative	
6	Sh. Dilbag Singh Rathee	Teacher Representative	



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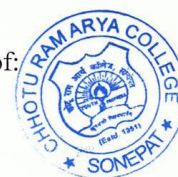
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7	Sh.Manoj Kumar	Administrative Staff	<i>ME</i>
8	Sh.Dalbir Singh	Technical Staff	<i>Dalbir</i>
9	Sh. Parkash Malik	Alumni	<i>पार्कश मलिक</i>
10	Sh. Satish Kumar	External Expert	<i>S.Kumar</i>
11	Mr. Sandeep	Student	<i>Sandeep</i>
12	Sh. Jitender Kumar	Agro-Industry official	<i>JK</i>

The following items were discussed and the decisions taken thereof:



1. To read and confirm the minutes of the previous meeting

The minutes of the previous meeting was presented by the coordinator and confirmed its compliance. Action taken report was placed before the committee for perusal.

2. To review the functioning of the IQAC:

It was decided to fix the responsibility of IQAC as per the norms of NAAC and to conduct IQAC meeting regularly.

3. To verify the college committee documentation:

It was decided to review the college committee documentation. A committee comprises of the one senior most faculty members each of Arts, Science and Commerce is entrusted with the task to carry out the review of documentation.

4. To verify the filing and documentation of departments:

It was decided to review the department committee documentation. A committee comprises of the one senior most faculty members each of Arts, Science and Commerce is entrusted with the task to carry out the review of documentation.



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5. Any other item with the permission of the chair.

No table item was placed.


Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat



Principal

Chhotu Ram Arya College, Sonipat



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Compliance Report

In compliance with the resolution made in the 2nd meeting of IQAC on 4th Jan. 2015 for the year 2014-2015, the following activities are successfully carried out and a compliance report is taken on 19th Jan. 2015.

1. To review the functioning of the IQAC:

The duties and responsibilities of IQAC as per the norms of NAAC is fixed and the working of the IQAC is found satisfactory.

2. To verify the college committee documentation:

The committee constituted to review the college committee documentation submitted the report as 'Very Good'.

3. To verify the filing and documentation of departments:

The committee constituted to review the Departmental committee documentation submitted the report as 'Very Good'.

Place the compliance report in the next meeting of the IQAC.

Kusum
Co-ordinator, IQAC
Chhotu Ram Arya College
Sonapat

Date: 19th Jan. 2015



Chhotu Ram Arya College, Sonapat