

Serial No .....

**CHHOTU RAM ARYA COLLEGE, SONIPAT-131001**  
**APPLICATION FORM FOR ALL TEACHING POSTS AND CLASS 'A'**  
**NON TEACHING POSTS**

A signed passport  
size recent  
photograph of  
the candidate duly  
attested by a  
gazetted officer  
must be pasted  
here

Application No. ....  
(To be filled in by the office)

**NOTE :**

- i) The application form and the bio-data should be properly filled in completely.
- ii) Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- iv) Incomplete form and those received after the expiry of prescribed date will not be entertained and will stand rejected summarily.
- v) Only eligible candidates should apply for the position /post.
- vi) Use separate form for each position/post.
- vii) Prescribed qualifications may be seen on the our affiliating University website [www. mdurohtak.com](http://www.mdurohtak.com).
- viii) Latest Character Certificate from the last employer is must.

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1. a) Post applied for \_\_\_\_\_ Dept. \_\_\_\_\_  
(Give the full and correct name of the post)

b) Advertisement No. \_\_\_\_\_

c) Specialization applied for as per Advt. \_\_\_\_\_

d) Date of attaining eligibility for the post and ground thereof. \_\_\_\_\_

2. a) Name in Full (in block letters) \_\_\_\_\_

b) Father's Name \_\_\_\_\_

c) Mother's Name \_\_\_\_\_

3. a) Present Postal Address \_\_\_\_\_

b) Permanent Address \_\_\_\_\_

c) Phone No. with STD Code \_\_\_\_\_  
Mobile No. \_\_\_\_\_

d) E-mail Address \_\_\_\_\_

4. a) Date of Birth \_\_\_\_\_

b) Age as on last date of receipt of application (..... Year..... Months)

c) Place of Birth \_\_\_\_\_





15. Total experience : (for teaching position/post)

Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied.

Post held	Name of the College/Institution	Nature of Post Whether permanent/ Regular/ Adhoc/ Contractual with pay scale/Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs.	M	D		

**Research**

Post held	Name of the College/Institution	Research					Guiding Research					
		From	To	Total			From	To	Total			
				Yrs	M	D			Yrs	M	D	

16. \*List of Publication :-

Publication A.	Published B.	Single co-authorship C.	Inter-National Journals D.	National Journals E.	State Journals F.
1. a) Books b) Chapters					
2. Papers					
3. Abstracts					
4. Journals					
5. Patents					
6. Fabrications					

\*Attach a list of Publications in respect of each category mentioned above.

17. No. of Symposia/Conferences/Work-shops/Seminars/Committees attended.

National .....

International .....

18. Give particulars of Prize, Medal, and Merit won, distinctions, if any :-

- i)    iii)
- ii)    iv)

19. List of the certificates (attested copies) attached :-

- i)    vi)
- ii)    vii)
- iii)    viii)
- iv)    ix)
- v)    x)

20. Additional information, if any : .....

.....

.....

.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the M.D. University, Rohtak.

Place .....

Date ..... (Signature of the candidate)

**CERTIFICATE FROM THE EMPLOYER, IF ANY**

The application of Miss/Mrs./Shri/Dr. ...., who is at present working as ..... in the ..... (Deptt./Organisation) is recommended and forwarded for consideration for the post of ..... to the Registrar, M.D. University, Rohtak. In case, he/she is selected for employment in the M.D. University, Rohtak, he/she will be relieved of his/her present position.

Place .....

Date .....

Signature of the Head  
of the office/organisation  
(Seal of Office)

**BRIEF SYNOPSIS OF QUALIFICATIONS & EXPERIENCE**

(Must be filled up neatly and accurately for consideration by the Screening Committee for determining eligibility)

Sr. No./Appl. No. .... Advt. No. .... Name of the Candidate ..... Name of the Post. ....  
 Department ..... Specialization applied for ..... Date of Birth .....

**Educational Qualifications from Matric onwards**

Exam Passed	Division/ Class	% of Marks (accurate)	Year	Board/University	Field of Specialization	Publication, if any			
						Books	International Journals	Natuional Journals	State Journals
1	2	3	4	5	6	7	8	9	

**EXPERIENCE**

(to be given w.e.f. the date of eligibility as Lecture/Assistant Professor)

Post Held	Institution	Period				Present designation basic pay and pay scale	If Selected Basic pay acceptable	Remarks if any	
		From	To	Total					
				Year	Month				Days
1	2	3	4	5	6	7	8	9	10

Recommendation of the Screening Committee regarding eligibility.

(Signature of the applicant)

Serial No .....

Price Rs. 25/- (SC/BC ONLY) Z-845-5000-MDU Press, Rohtak

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- iii) This application should be accompanied by the University Receipt/Bank Draft of the value of Rs. 500/- (Rs. 125/- for SC/BC) made in favour of Finance Officer/Registrar, M.D. University, Rohtak payable at SBI, M.D. University Branch (CODE - 4734) Rohtak.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
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