SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

CHHOTU RAM ARYA COLLEGE

KAKROI ROAD, WEST RAM NAGAR
131001
CRACOLLEGESONEPAT.ORG

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Education is a critical tool for human growth and development. Chhotu Ram Arya College established in 1951 under its founder, Shri Tika Ram. Tika Ram ji clearly recognized the significance of downtrodden and deprived classes' education. Even in the contemporary world the college motto ????????? ?????????? (*Krinvanto Vishwaryam)* that translates into "To make the whole world noble" is fulfiling the dream of its founder to provide world class education to the downtrodden and deprived classes. In this pursuit, the college continues to guide the vision and mission of the college in the 21st century. Following a community approach, the college's locus and focus is to look after the welfare of all its stakeholders, namely, students, faculty, staff and alumni. Our institute acknowledges the significance and importance of the fast changing environment and the need to keep abreast with the growing and changing demands of the new world. Our endeavor is to provide a platform for the young minds to hone their skills in academia, co-curricular and extracurricular activities, along with personal discovery and growth. Our focus is to provide an environment that allows holistic development at the mental, physical, socio-cultural and societal levels. This overall development would allow the young students to be more aware, confident and ready to take on the challenges of the future at personal and societal levels.

Vision

In order to achieve the vision and accomplish the mission of the college various/Certain goals and objectives have been established are detailed below. The given set of these six I's areas help address and implement our vision and mission

·   **Impart:**   Impart quality education to the student hailing from different strata of society. Effective and optimum implementation of Curriculum designed for the students along with skill based knowledge for overall development of the students to make them competent and skilled amid technological advancement.

·   **Involve:**   Involvement of All stakeholders, namely, students, parents, faculty, staff and alumni,

·   **Inculcate:**   Towards national building, community service and welfare, respect for diversity and differences, Conservation of environment, sustainable and holistic development

·   **Imbibe:**   Foster values of excellence, integrity, responsibility, innovation and

·   **Integration:** Education and extended learning together provides life skills set.

·   **Induct:**   To induct work culture, dignity of labour and Value of Time

Mission

The above stated goals and objectives lead to the following educational focused outcomes that we value:

·	Endeavour that young students complete the course well in time

·	Professional and personal aspirations are balanced and taken care of.

·	Inculcate research spirit, hands-on training, projects and internships

·	Oversee educational progress through continuous evaluation

·	Enhance employability skills through internships, workshops, lectures, etc

·	Provide career counseling so that students can make informed choices

·	Provide contexts where they take responsibility

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

It has well qualified faculty who work sincerely and efficiently.

The non teaching staff is hardworking and cooperative.

Since the inception of the college, not a single case of sexual abuse, ragging, discrimination on the basis of caste, class, creed, gender and religion has been reported,

The administration is cooperative with the staff members and students.

The student's performance is generally good. The first division rate falls between 60-100%. There are very few failures and drop outs.

The college library houses a collection of approx. 35000 books, journals and magazines.

The students do not smoke or show any rowdy tendencies.

There are several research scholars pursuing Ph.D.

The clubs, societies and associations remain active and functional throughout the year.

The co-curricular and sports activities are represented at International and National Level like in sports Asian Games, Commonwealth Games, World University Sports Competition, AIU organized All India Interuniversity sports meet, National Level sports competitions organized by various Federation and Associations. In Cultural activities our college has participated in AIU organized SAUFEST (South Asian University Festival) and All India Interuniversity Youth Festivals and North Zone Inter University Youth Festivals several times.

NSS is functional right from grassroots to the upshoots. NSS volunteers as well as the PO's have recognition at National level.

The college has improved its e-resources.

College has successfully compiled and uploaded the data on all India Survey of Higher Education (AISHE) for the last four years under the MHROD.

Chhotu Ram Arya College is the only co-educational college for offering Science, Commerce and Humanities both at UG as well PG level.

The institute is well known for its community service.

No serious grievances or strike by students and staff have been reported in the institute for the last 20 years.

"Equality" is the motto of the college.

Regarding the discrimination or indiscipline, different policies and cells have been constituted.

The institute's administration and teaching and non-teaching staff members work togather with afeeling of unity and belongingness.

The institute provides various short-term certificate courses for students and staff members.

We organize faculty development and student development programs.

Institutional Weakness

67% of our faculty is ADHOC.

There is no Vice Principal to support the administration.

Many of our non-teaching staff is on ADHOC basis.

The administrative and accounts heads e.g. A.O. (accounts), Librarian have retired and new appointments are not permitted by Director General, Higher Education, Haryana for reason unknown.

Our Infrastructure needs renovation and expansion.

There is water logging problem in the surrounding colonies and severely affects the approach to the college.

There is no hostel facility in the college.

Institutional Opportunity

There are several research scholars who are pursuing Research work which is giving motivation to the students to carry out research at post-graduate level.

There are several MoUs signed with the outside institution which is bringing in improvement in facilities,

enrichment and internship programmes of the college.

The college has agreed to use its rooftop for energy generation through solar panels.

The college publishes its magazine wherein students can write and publish their articles.

The college plans to open entrepreneurship cell within its premises.

The work at NSS cell helps in community outreach program,

The college has started the renovation and expansion work for which enough funds are available

We wish to establish college as Zero Waste Discharge Unit.

The college has been running the evaluation centre of under-graduate as well as post-graduate programmes for the last Fifteen years and helping in timely declaration of University results.

The college has been the examination centre for State Level and National Level Competitive and Eligibility test Examinations.

The college run short term certificate courses for students to make them both employable and self-employable.

Our college provides opportunity to serve community.

Our college has provision to provide special facilities to sports person and participants of cultural activities.

College has very good infrastructure for sports and cultural activities.

Our college has strong alumni network helping in job placement assistance and guidance.

Institutional Challenge

College has to bear the construction work going on in the campus.

The distribution of students in the credit based system disturbs the workload of the departments.

The college has to make permanent appointments of teaching and Non teaching Grant-in-aid posts after approval from the O/o Director General, Higher Education, Haryana, which are not given to us for the last 10 years, so college have to appoint the deficit staff on SFS basis and have to bear more than Rs1.25 crore on the college exchequer.

The college has been the Evaluation centre for evaluation of UG as well as PG Exams. This is one of the biggest sections of evaluation centre which has to be managed by faculty and nonteaching staff with limited resources.

To strengthen alumni base and track student progression.

To provide as much choice as possible under CBCS given infrastructure and staff constraints.

Most of the students hail from rural background and the public transportation is not punctual so they have to remain dependent on the mercy of Public transportation and college has to prepare the time-table keeping this factor in mind.

Most of the students are from economically weaker section, so they are unable to pay fees in one installment. So college has to give some relaxation in the payment of Fees which very severely tell upon the financial health of the institution.

Students who are placed in any organization do not want to share the selection letter because its probable misuse by any person. So it becomes very difficult of the college to provide document to prove our claim.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The vision and mission of Chhotu Ram Arya College targets to make students empowered and enriched persons capable of bringing social change.

The college publishes its detailed Handbook of Information (HBOI) every year. The IQAC monitors its implementation from time to time.

College has three faculties, Arts, Commerce, Science. The college teachers actively participate in curriculum design at university level, and are part of Executive Council of the University, Post-graduate Board of Studies, BOS, Academic Council, and University Court. College is signatory to several MoUs with university, other HEI's and small scale industries. NEP implementation will not be a big problem because of these faculties.

The co-curricular activities such as group discussions, workshops, seminars, lectures, competitions and festivals have been organized in college. Various activities are organized by Women Cell, Eco club, NSS, Literary Cell integrate cross cutting issues such as Gender issues, Climate change, and Human Rights issues. The Sustainable Health Program, initiatives of NSS, YRC, RRC, and NCC all ensure holistic development.

In Sports and Cultural activities, students have participated up to AIU recognized international level.

The Certificate Course in Soft Skill and Skill Development courses are designed to give additional dimensions to student's education and employability. Skill based programs are organized without any fee during the vacations and mid semester breaks.

The college is also one of the Examination center of University's Directorate of Distance Education and holding examinations of the students of distance mode of education on our campus for more than 35 years where nearly 1000 students take examination both written and practical.

The CBCS in PG classes which is introduced by the university in 2016, which is providing greater flexibility in education.

College has a fully automated library and an active placement and an entrepreneur development cell.

Our college is center of 'On the Spot Evaluation Centre' of UG and PG classes established by Examination Cell of Maharshi Dayanand Uuniversity Rohtak.

We have fully developed labs like Physics, Chemistry, Botany, Zoology, Physical Education, Geography, Computer Science, Language Lab.

We have centrally air-conditioned Auditorium with a seating capacity of 200 persons.

Teaching-learning and Evaluation

The teaching-learning and evaluation schedule are organized as per the university academic calendar. The college follows admission guidelines given by Director General, Higher Education, Haryana (DGHE) and the affiliating University.

For the convenience of the students a helpdesk is created in the college. The reservation policy of Government of India is followed for admission to fill SC, ST, OBC, PwD, ESM, EWS and ward quota for armed forces.

College is sensitive to the needs of Differently Abled students and necessary steps are taken to impart holistic education to them.

College has prepared criteria of Fee Concession under four broad categories viz. Academics, Sports, Cultural activities and other Categories. Under other categories Parentless Child, Fatherless Child, Ward of Class III and IV college employees are included for fee concession.

The tutorials, assignments, certificate courses help to bridge the knowledge gap of students. The courses are usually finished in time. The result analysis of weak students is used to ascertain the risk of dropout amongst students, and they are advised to change the subjects if required or take extra classes.

The institution nurtures critical thinking through GD debates at inter/intra college levels. College also promotes innovation projects in science exhibition conducted by state govt. and creative writing in magazines.

College sensitizes its students towards society and environment through its various clubs and societies by organizing rally, *nukkad natak,* discussion sessions.

By using ICT, projector, innovative techniques like Model Making, Power Point Presentations. Assignments, Seminar, Workshops, Training Program, Educational Trips, the teachers enhance learning process.

The students are regularly counseled for career, placement, psychological and health issues.

The teachers are recruited on the basis of rigorous selection criteria prepared by Director General Higher Education, Haryana.

The institution promotes research and innovation, and to undertake the Doctoral research activities. The college

also grants leave for such activities.

The college has the feedback system to evaluate the performance of teacher in teaching learning process. The college has e-resources that help the students for examination. The teachers have also introduced MCQ for some papers and topic in the e-resources.

Research, Innovations and Extension

Besides being an academic institution focusing on quality education, Chhotu Ram Arya College is actively involved in encouraging research. The goals and objectives for research promotion have been defined and a strategic plan has been prepared for promoting and strengthening research.

The college is committed to promote an environment which is conducive for undertaking research;

ü To promote research in academics, the institution motivates its teacher to start research to obtain the degree of M. Phil or Ph. D. The teachers are encouraged to do active research and apply for Patents.

ü They are also motivated to get their research work published in the national and international journals. Special lecture series are arranged to give them training for writing papers for publication.

ü The College allows duty/Academic leave for attending seminars & conferences for which delegate fee is also reimbursed.

ü The College provides the needed educational journals, books, encyclopaedia, stationery and secretarial assistance etc.

ü It provides the information to all the staff members regarding the research seminars being held at different places.

ü Research scholars from outside and within the college are invited to share their research findings and reports with the faculty and PG students which creates a culture of research among them.

ü Ever since the start of the college it has shown its interest in improvement of theory and practice of teacher education by emphasizing experimentation and innovation following a research based approach.

ü Research facilities have been augmented

1. Our faculty members are also empanelled as Research Supervisors with the affiliating University and other universities.
2. by providing leased line internet facility
3. by providing more computers
4. by supervising outside research scholars. A few of these scholars have submitted their thesis successfully.

In PG courses, term papers have been introduced to lay the foundation for future research work. Different

departments organize lectures and workshops on Research Methodology. Our faculty visits various institutions and organizations as resource persons. Faculties are also involved in writing books, contributing chapters in books and editing books. One of our faculties is recipient of prestigious state Sponsored Haryana Sahitya Academy award.

Infrastructure and Learning Resources

The up-gradation of facilities and resources is an ongoing process to facilitate teaching and learning process:

- We have fully developed and updated labs of Physics, Chemistry, Botany, Zoology, Physical Education, Geography, Computer Science and Language Lab. The college encourages use of digital presentation of college programs.
- The college has well equipped and automated library which has been renovated to provide maximum seating capacity. The library has latest and old books, journals and e-resources. It also gives access to Inflibnet, *Shodh Ganga*, and *Shodh Sindhu*.
- The National Service Scheme unit of college takes care of the needs of differently abled students. Ramps are provided and hindrance free passages facilitate their safe movement. A toilet specifically designed for their convenience is functional in college.
- The college provides health care in terms of awareness programs, counseling centers and a medical room with YRC teacher as its in charge.
- The college has a girls common room.
- The computers have become integral part of education. They are available in office, administration, computer labs, science labs, language lab and NSS room. The college has signed annual maintenance contract for their upkeep.
- All the departments have their own separate rooms.
- The LCD projectors are installed to maximum extent to facilitate ICT enabled teaching-learning process.
- The college maintenance funds are regularly utilized to renovate and maintain the college, to buy furniture, computers, books and equipment.
- The technically qualified laboratory staffs keep science labs in working condition. The stock verification is undertaken annually.
- Estate Officer of the college helps in the upkeep and maintenance of the building.
- For the participants of cultural activities, a separate hall and funds have been provided.
- For the sports aspirants institute provides 400 meter track, and nursery for different games being run jointly by government of Haryana and India.
- We also have centrally air-conditioned Auditorium with a seating capacity of 200 persons.
- The college canteen is furnished periodically by discarding old and worn-out furniture and replacing it with new one.

Student Support and Progression

For the students support and progression, the college prints its Hand Book of Information every year at the time of admission containing details of fees, courses and curriculum, departments, facilities available, activities of various college societies, clubs and associations, Scholarships offered by the college and rules related to college

discipline and examinations.

The college offers scholarships to meritorious students, and fee concessions to the needy students, parentless child, position holders in sports and cultural activities. The concessions for reserved categories and PwD students are given by Government. Approximately 13 lakhs has been disbursed to the needy students in past four years.

Barrier free and toilet to facilitate PwD students are in college.

The skill based courses are organized for interested students.

The slow learners are given special attention in the college during tutorials.

The students have opportunity of publishing articles, stories, poems and artwork in various magazine published by college and showcase them in departmental activities.

The college has four co-curricular, twelve clubs and 13 departmental activities run by students and mentored by teachers for the welfare of the students.

Counseling for academic, psychological, health and career issues is provided within the college. The Placement Cell has helped in placement of around 300 students in last 4 years.

There is Grievance Redressed Cell to lodge their complaints.

The Internal Complaint Committee comprising Anti-sexual harassment and Gender Sensitization Committee is well constituted and fully functional.

The anti-ragging cell in college is alert to avert any ragging incidences in the premises.

The college has its Alumni Association registered which meets every year. One alumnus is called as guest of honor on the annual day.

The college has high pass percentage which ranges from 69-100% and dropout rate is low.

College takes feedback from students on academic, co-curricular and extracurricular activities. The feedback is analyzed by IQAC.

College has cultural and sports committees, around 25 varieties of games and 36 of cultural activities are available. Students have participated up to AIU recognized international levels.

All the facilities have been provided without any discrimination on the basis of caste, class and gender.

Governance, Leadership and Management

Chhotu Ram Arya College has a legacy of academic and professional excellence and has been a pioneer in

curricular and co-curricular activities since its inception in 1951. The mission of college is to develop human intellect, personality, interpersonal skills while instilling in them the right value system.

During Orientation Days and college Annual Day the vision, mission and objectives of the college are being conveyed.

The program curriculum is enriched by numerous activities designed by our faculty which lays the foundation for conceptual understanding.

The college has signed MoU with external institutions and agencies.

The college is stepping towards community outreach programmes.

College encourages faculty to organize and attend national and international conferences and workshops. The non-teaching staff is also encouraged to participate in various workshops like ICT training and health & Hygiene etc.

The constant up-gradation of faculty resume is collected annually. The performance appraisal is done at the time of promotion.

The welfare schemes of the staff enable them to avail gratuity, CPF, NPS, Pension, leave encashment and fee concession to the wards of 4th class employees.

The college funds come from Grant-in-aid from Govt. of Haryana, UGC, college trust, and student fees and other funds. The internal and external audit is done every year and keeps a check and suggests optimal usage of finances.

The college promotes participative management as the Governing Body includes Principal, two teaching and one non-teaching staff representatives who participate in all policy decisions.

The institution has IQAC that monitors the academic, co-curricular, extracurricular, infrastructural needs, improvements strategies,feedback and best practices of the college. The IQAC consists of Principal, coordinator, six senior faculty members of college, one representative of Governing body, alumnus, student, parent of a student, industrialist and administrative officer of the college.

Based on the comparative analysis of academic results by the IQAC the authorities formulate policies to deal with weak sectors and suggest improvement measures.

College also gets AAA, Gender, Environment, Green and Energy Audits done to maintain quality assurance in these areas.

The college provides all the facilities for sports and cultural activities.

The female staff and students have full participation in institute.

Institutional Values and Best Practices

Chhotu Ram Arya College has a long history of imparting quality education to all sections including the underprivileged and marginalized sections of society. The institute is known for its quality education provided through innovations in curriculum, co-curriculum and extra curriculum activities.

- Apart from formal education the college has been continuing its long-running practice to serve rural community, this practice has been institutionalized as **"Adopt a Village" in 2020-2021.**
- College is well known for its co-curricular activities i.e. sports and cultural activities. These activities have opened new avenues for participants, as Haryana Govt. has launched various schemes for outstanding sports persons and cultural activities participants in the shape of weightage of marks and reservation of seats in Class-I, Class-II, Class-III and Class-IV cadre.
- The institute conducts various audits like AAA, Environment audit, Green audit and Energy audit. After the comprehensive study of audits various reformative steps have been taken.
- Fluorescent bulbs have been replaced with LED bulbs. It is planned to set up solar panels to generate electricity.
- The waste paper is sent for recycling.
- Provisions are being made for water harvesting.
- The plantation drive and cleanliness drive take place from time to time.
- The laboratory staff is trained to dispose of hazardous waste properly.
- The e-waste is being collected and sent to recycling units.
- Computerization and installing of latest computer software in accounts and administrative sections have made the functioning of these sections more efficient.
- The institute has been working hard to maintain and sustain a lush green campus.
- Gender audit was conducted recently in 2022-2023. This audit proved significant for creation of gender sensitization and gender equality. These audits proved helpful to produce all round development of institute, staff members and students as well.
- The institute creates informal platforms to spread awareness in and outside campus. Under this program staff members used to go to different villages and with the prior permission of *sarpanch* (Village head) they establish healthy interaction sessions with villagers and inform them about govt. policies.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHHOTU RAM ARYA COLLEGE
Address	KAKROI ROAD, WEST RAM NAGAR
City	SONIPAT
State	Haryana
Pin	131001
Website	CRACOLLEGESONEPAT.ORG

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	NARENDER SINGH	0130-2242925	9416974004	-	crasnpnaac@gmail.com
Associate Professor	RAJROOP SINGH	0130-642925	9416294056	-	RAJROOPC@GMAIL.COM

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Haryana	Maharishi Dayanand University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1951	View Document
12B of UGC	01-01-1951	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	KAKROI ROAD, WEST RAM NAGAR	Urban	16	3000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,	36	senior secondary	English,Hindi	240	57
UG	BA,Humanities,English Hindi Sanskrit History Political Science Geography Economics Mathematics Physical Education	36	senior secondary	English,Hindi	640	555
UG	BA,Humanities,POLITICAL SCIENCE HONOURS	36	senior secondary	English,Hindi	60	26
UG	BSc,Science, Physics Chemistry Math Botany Zoology Computer Scienece	36	senior secondary	English	160	63
PG	MCom,Commerce,	24	BCOM	English	60	22
PG	MA,Humanities,POLITICAL SCIENCE	24	BA	English	100	100
PG	MA,Humanities,HINDI	24	BA	Hindi	60	22
PG	MA,Humanities,ENGLISH	24	BA	English	30	30

PG	MA,Humanities,GEOGRAPHY	24	BA	English	40	29
PG	MSc,Science,MATHEMATICS	24	BSC	English	60	35
PG	MSc,Science,CHEMISTRY	24	BSC	English	40	27
PG	MSc,Science,PHYSICS	24	BSC	English	40	19

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				51			
Recruited	0	0	0	0	0	0	0	0	7	6	0	13
Yet to Recruit	0				0				38			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				51			
Recruited	0	0	0	0	0	0	0	0	13	38	0	51
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				34
Recruited	21	2	0	23
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	17	4	0	21
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				13
Recruited	6	0	0	6
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	7	4	0	0	2	0	13
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	17	0	21
M.Phil.	0	0	0	0	0	0	8	22	0	30
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	1839	92	0	0	1931
	Female	97	0	0	0	97
	Others	0	0	0	0	0
PG	Male	357	0	0	0	357
	Female	177	0	0	0	177
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	310	286	211	190
	Female	13	18	22	35
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	432	427	315	352
	Female	16	26	18	12
	Others	0	0	0	0
General	Male	2545	2057	1726	1663
	Female	135	154	192	192
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3451	2968	2484	2444

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Chhotu Ram Arya College is a multidisciplinary institute having all three faculties i.e. Arts (humanities), Science, Commerce. So at the institute level, there is no problem whether Instructional or infrastructural in the implementation of a multidisciplinary/ interdisciplinary curriculum. As soon as the university implements the NEP, the college will implement it at the same moment. Maharshi Dayanand University, Rohtak is the affiliating university of our college. University discussed the implementation of NEP in several rounds of its meeting and planned to introduce 4-year Multidisciplinary Undergraduate programs with multiple entry and multiple exit provisions. In this

regard, various committees department-wise are constituted to examine and design the course curriculum of various integrated programs with lateral entry and lateral exit provisions as envisaged in the NEP 2020. The University will follow UGC guidelines in letter and spirit on multiple entry and exit provisions in the 4-year UG program and later the PG programme as well. In the UG program, a certificate, diploma, or degree will be awarded according to the credits prescribed in the guidelines after the successful completion of 1 year and 2 years respectively. Bachelor's honors degree will be awarded after successful completion of 4 years either through research/or course work. There will be more focus on the Skill component and suggestions from various stakeholders are invited to incorporate it with the general education. The final decision rests with the duly constituted committee for each of the UG programmes followed by approval from the academic council. All PG courses run by our college have a CBCS syllabus in which students of all PG programs are required to study one foundation elective course in 2nd semester. They may choose any one of the courses prescribed in the syllabus excluding the courses offered by the departments of their subjects. These offered courses are multidisciplinary in nature Basics of Accounting, Basics of E-Commerce, Computer Fundamentals, Appreciation of Poetry, Appreciation of Drama, Moral Education, etc. Many other programs have outreach and extension activities that facilitate community engagement, environmental awareness, human values, etc. To catalyze multidisciplinary exposure, the college has established a platform to address societal problems relevant to the 21st century (viz. Green Chemistry, disease biology and human health, food processing, nutrition, clean energy, and climate change, etc). There are about 74 faculty members with diverse disciplinary backgrounds belonging to different Schools of Science and Technology, Commerce, Management Sciences, and Humanities. Faculty members from Science & Technology know all the stakeholders about machine learning, and human health with emphasis on Cancer, Drug abuse etc. Faculty members from Humanities and Commerce are focusing on addressing socio-cultural problems. Since 1951, every year 100 NSS volunteers with diverse academic backgrounds and exposure join

	NSS and take part actively in spreading awareness among the various stakeholders. Sports Dept. in collaboration with various college committees teaches the value of Yoga and its relation with regard to vata, pitta, and kapha.
2. Academic bank of credits (ABC):	a. Our college is affiliated constituent college and Academic Bank of Credit is the sole responsibility of the affiliating university. As ABC is one of the important components of the NEP-2020 to be implemented by the Academic Institutions. University is deliberating to start 4 years UG programme with multiple entry provisions from Academic Year 2023-24. For its effective implementation, the University decided to register for the Academic Bank of Credit. b. The University has registered for the ABC through the Digilocker and NAD portal. This facility is vital in view of University's Plan to start 4 year UG programme with multiple entry-exit options. c. The University has been making every effort for the internationalization of education and credit transfer after the notification of NEP 2020. d. Our Departmental Advisory Committees of the concerned Departments discuss the revision or development of a new curriculum, and the committee assigns selected faculty members to study the entire syllabus very minutely and orient other staff members regarding new syllabus and study material thereof. The concerned faculty members design the study material and make it available to all the students both physically and digitally. The concerned faculty members integrate the essential corrections/alterations as they deem fit and give them the final shape for distribution among the students. e. We will very soon start an orientation programme on ABC both for the students as well as the faculty members and will make them aware of all the existing provisions, that may be considered good practices pertaining to the Implementation of ABC.
3. Skill development:	a. College has a vision to make the students self-employable and self-sustainable and to achieve this mission college has created CENTRE FOR SKILL DEVELOPMENT. b. The college has offered vocational and skill-based programmes under value-added courses like certificate/Diploma courses. c. A department of Vocational Studies and Skill Development is established under the aegis of the Career and Counseling Cell which is entrusted with

	the task to take necessary actions to formulate the framework for integrating vocational education with formal education as per the mandates of NEP2020. d. This cell will also offer crash courses on soft skills for students as suggested by National Skills Qualifications Framework (NSQF). e. Vocational courses offered in College: 1. The college is offering a few mandatory credit courses that help to create awareness among students about the Indian constitution, social responsibilities, banking & investment, business & accounting, Computing, and critical analysis of different genres. 2. The College has provided a platform for the research aspiring students to undertake Multi-Disciplinary Research in areas involving the integration of value components to research in various disciplines. 3. The college is running various Sports nurseries like Basketball, Hockey, and Athletics on the college campus in association with Haryana Govt. These nurseries offer both infrastructural as well as instructional facilities to budding sportspersons without any financial burden on them. Another landmark is the Yoga Centre at the campus offers the facility to various stakeholders aware of the outcome of "Yoga for Positive Health". 2. The affiliating University has engaged services of industry persons to provide skill training in vocations like Tech Mahindra which is also available to the affiliating colleges. Besides this, our college has also independently linked with various industries of the area for skill training like Assembly and repair of R.O. Water plants of capacity above 500 ltr./hr with Aquatak Pure Water Solutions Pvt. Ltd., Hans Films, Parashar Dairy Farm, Malik Mushroom Farming, Saroha Organic Farm, Gahlawat Poultry, Pradeep Refrigeration, DT Pearl Farming, Maoj Woodworks, Batra Electricals, etc. 3. The university's Ordinance and scheme of examination of different courses allows admission to Graduate in various formal streams of education. Based on performance at qualifying exams, B. Voc graduates are admitted to programs like MBA, M.A., M.Sc., etc., and Diploma holders in B.Tech. Lateral Scheme, B.Sc., B.A. etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The College has a Department of Cultural Activities which works with the stated objective of giving training to students to integrate and apply the knowledge of traditional knowledge of folk culture to

real-life situations. Further, the Department organizes workshops to train students and document the live processes of the making of traditional crafts. In addition, the Department has worked towards the revitalization of cultural resources such as folk songs and folk dance for communicating positive messages in society. Besides this, the college also participates actively in the folk festival "Falgun Mela" (????? ????) organized by the Directorate of Youth Welfare, Maharshi Dayanand University, Rohtak. In this mega event, competitions on Folk Food, Folk Art, Folk Games, Folk Music, Folk Dance, Folk Literature, etc. are organized at the state level. The videos of folk dance are uploaded on "YouTube", "And Facebook" so that viewers who are from far-fetched places may be benefited from this online social platform. The mode of instruction and teaching is in Hindi and to make it more comprehensible, local dialect is used by the teachers. The faculties and staff of the college are trained from time to time in Hindi and English. In addition, many of the faculties are well-versed in the local dialect and are confident about being able to teach bilingually. Our college has a Dept. of Sanskrit which teaches Sanskrit as a Compulsory as well as optional subject at the undergraduate level. The Hawan Ceremony is a biannual feature of the college which is observed in Sanskrit. Besides this, our college encourages the students to participate in competitions like One Act Play (Sanskrit), Sanskrit Declamation Contest, and Sanskrit Saloka Uchcharan Contest in Youth Festival organized by Youth Welfare Dept. Maharshi Dayanand University, Rohtak. To enrich our ancient Traditional Knowledge, the college organizes guest lectures by eminent scholars on Ancient Indian Traditions from time to time. Our College also organizes educational tours to Archeological sites like Mithathal (Bhiwani), Bamla (Bhiwani), Makbra of Sheikh Chili (Sonipat), Bnawali (Fatehabad), Rakhi Garhi (Hisar) to familiarize the students with Ancient civilization. Our college has a Herbal Garden which has more than 200 hundred types of Herbal plants with placards showing the medicinal importance in terms of Ayurveda and the Unani system of medicine. Our college students actively participate in Indian Art like Indian Classical Music Vocal, Indian Classical Music Percussion, Indian Classic Music Non-percussion, and Classical Dance and secure top position at State

	Level and National Level. Every year the students participate in cultural activities that enhance their knowledge about Indian culture. Special sessions on yoga and meditation imbibe Indian Values in the students. The curriculum of some subjects like Hindi, English, History, and Sanskrit are designed to inculcate and promote Indian Culture and the Indian knowledge system. Raising awareness about the possibility of integrating traditional Indian knowledge systems like Bijana making, Pidha weaving, Phooljhari making, Indhi making, Sanjhi Making, Doll Making, Mehandi etc. as a part of Folk and Cultural Studies programme.
5. Focus on Outcome based education (OBE):	The institution is proactive in the implementation of OBE. As the curriculum was revised in 2016 to CBCS pattern by the affiliating University with a vision to look through a futuristic perspective of integrating OBE. Evaluation of OBE is carried out by our expert faculty members and formulated a framework. The Learning OBE Framework (LOCF) was considered to formulate PLOs that were in alignment with the vision and mission of the college. After a series of deliberations, a workshop was organised to internalise the PLOs. The programme learning outcome and programme specific outcome were formulated in alignment with the PEO. The faculty formulated course outcomes for their respective courses and mapped with programme outcome or programme specific outcome. The evaluation team then analysed the PO/PSO/CO on the basis of data collected through Direct and Indirect Tools. The Parameters set by our intitute for Direct Tools are Internal and External Theory Assessment. In Indirect Tools the parameters are Exit Survey/Curriculum Feedback and Parents Feedback. The total weightage is divided into 80:20 between Direct and Indirect Tools. On the basis of the result of PO/PSO/CO, faculty evaluation is carried out and the faculty members are guided and instructed accordingly.
6. Distance education/online education:	The pandemic has forced institutions to have a definitive program for online education. Our institution has used the opportunity and potential of our faculty and infrastructure in offering the courses through online platforms. For this purpose, workshop and training programs on Online classes, Online Examination and Online Evaluation for the faculty

members are conducted by our college. Students were offered the regular Undergraduate and Post-graduate curriculum through online mode for all the semesters. Students were encouraged to take up courses for their upskilling. As MOOCs have emerged as a platform of open and distance learning and SWAYAM platform is offering MOOCs, our institution has pitched on online courses through SWAYAM for Under-graduate and Post-graduate students. The institution has earmarked six hours per week for students to take up online courses and College has created its own e-content in PDF/Audio-Video/YouTube format on our college website.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	YES, ELC has been setup in the college during the session 2016-2017.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES, The ELC Co-ordinators and members are selected by the Principal Advisory Committee with the consultation of IQAC. The ELC is functional with the following members: 1. Dr Ritu Dahiya Co-ordinator 2. Dr. Mukesh Member 3. Mr. Vikram Tushir Member 4. Mr. Ramniwas Student-member 5. Mr. Mukesh Clerk
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club (ELC) is an institutional organization comprising faculty members and student representatives that focuses on promoting knowledge and understanding of electoral processes among the students. The ELC is led by a coordinator, who is responsible for overseeing the club's activities and managing its events. The coordinator is assisted by members who help to plan and execute events and programs. In addition to the coordinator and members, the ELC also includes student representatives who help to plan and participate in club activities. These student representatives have been selected by the Principal of the college. The following activities are carried out every year to increase students' participation in voting. I. Various programs are organized as per the guidance of the district administrations. II. Lectures are organized to create awareness about voter registration. III. Students are guided for online voter registration. IV.

	During the election period, rallies, street dramas are held in various villages and cities to create awareness about ethical voting. V. Voter registration forms are made available by the institute for voter registration to students who have completed 18 years of age. VI. At the same time, information about online links is given for online voter registration and encouraged to fill the form.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Institution established an Electoral Literacy Committee which comprises the coordinator, faculty members and student representatives, who are responsible for planning and executing the club's programs and activities for the year. Various initiatives have been undertaken by the Electoral Literacy Committee for a new voter registration program to increase participation in the democracy of college students. ELC organized a camp for updating voter lists in collaboration with the Sonipat District Election Office as per the direction of the Election Commission. Voter registration forms are made available by the institute for voter registration to students who have completed 18 years of age. At the same time, information about online links for online voter registration is given and encouraged to fill the form. Different activities are conducted on 'National Voters Day' (25th January) such as Quizzes, Lectures on Democracy and Voters, Rangoli Competition and Wall Paper Presentation etc.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Our institute has enthusiastic staff members and a committee which is responsible for coordinating voter registration efforts. In order to institutionalize mechanisms for voter registration at the college, we first assess the needs and problems faced by students in this regard. After that we focus on surveys and group discussions to collect feedback, and identify any obstacles that students may be facing. The mentors were asked to inquire about the status and problems of the students who are not registered in the voter's list. Based on this information, the institute develops a strategy for voter registration that addresses the specific needs and problems of concerned students. This strategy involves a variety of activities such as the cell organized information sessions on voter registration and voter registration drives.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2463	2678	2485	2947	3524

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 118

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	68	58	79	75

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
117.23	72.52	52.52	86.49	232.73

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Institution runs various UG and PG courses designed by Maharshi Dayanand University and plans the academic calendar which includes Curricular and co-curricular activities. The time-table committee prepares the schedule as per university norms. Institution also runs Certificates, Value-added programs,designed by our own faculty members focusing employability and entrepreneurship development. On Completion of On-line admission process, Workload allotment is done as per University guidelines. Teachers execute their course deliverables as per teaching plan. Faculty members refer to the reference books prescribed by university and update using online resources for effective implementation of curriculum. Teachers are trained in ICT based teaching-learning process. Library resources are constantly upgraded to ensure an effective teaching-learning process. Faculty members participate in the syllabus upgradation and restructuring workshops organized by university. Students are assessed by conducting their internal evaluations and final semester examination. PO/PSO of every course is carried out and corrective measures are taken to improve students' performance. Remedial sessions are conducted for slow learners. Fast learners are promoted to improve their skills for employability. Feedback is taken from the stakeholders. Principal and HOD's conduct regular meetings to review the entire process and review the optimum utilization of infrastructural and instructional facility and document it properly.

Principal's Advisory Committee is entrustedto prepare the academic calendar at end of June for the next consecutive year. Based on inputs from various stakeholders, the committee prepares a schedule of various examinations, classroom assessments, evaluation patterns and co-curricular, and extra-curricular activities. The calendar is designed in consonance with the tentative schedule of the University examinations. All the curricular, co-curricular, and extra-curricular activities are arranged so that the students get ample time for exam preparation. Under the CIA, various tests and assignments are given to students. The faculty members set question papers as per the ordinance of the University and follow the objectives of the course. Every member is expected to follow the university's norms in letter and spirit. The college always strives to give quality education. IQAC opines that the path of overall development of the students passes through the process of internal evaluation; it is a powerful tool to continuously and properly evaluate the learners and help improve their grades. College implemented the following measures: 1.Tutorials and home assignments, seminars, in-class debates. 2. Observations of the students and their performances during the practical sessions for his/her overall up-gradation. 3. Library tour and tutorials on its use.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 24

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.54

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
194	165	90	108	83

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Tremendous opportunities are provided by the college to integrate the cross-cutting issues like Gender, Climate Change, Environmental Education, Human Rights, and ICT etc.
- The Women Cell and NSS organize workshops and seminars to sensitize the students about their rights and discuss issues faced by them in the outside world.
- The Eco club has organized "Tree Plantation Drive", *Swatchh Bharat Abhiyaan, Harit Haryana,* Disaster Management, climate change, mushroom culturing to sensitize students on environmental issues.
- Curriculum of some regular courses address issues related to Environment, Sustainability, Gender and Professional Ethics while some value-added courses aim to inculcate social, human values for the holistic development of students. University has made Environmental Science as a compulsory course for all the First Year under-graduate students. The curriculum of B.Com has Business Ethics raise the general awareness on the ethics, Corporate Social Responsibility. MA English has courses on Gender, Dalit, Post-Colonial, American, Caribbean Literature, which focuses on equality and Human Values. Climatology, Environmental Geography, Soil Geography, Bio-Geography, Hydrology, Oceanography, Water Resource and Management are the courses in MA Geography focuses on environment. MA Political Science Course Political Sociology of India focuses on Democracy-Community Power Structure. Ethical Issues like Morality, Disaster Management, Green Chemistry, Ewaste, are taught as Foundation and open elective subject for CBCS syllabus. Our NSS and Outreach programs handle different environment activities such as Tree plantation, cleanliness, literacy, road safety, Water conservation, Organic farming, Anti-Stubble burning drives campaigns. Many Capacity Building and Personality Development programs are conducted to imbibe universal ethical principles such as honesty, trust, loyalty, mutual-respect, law-abiding, compassion and camaraderie. College also organizes various personality development programs through placement cell.
- The college also conduct various certificate course which are focused on Professional Ethics, Human Values, Environment and Sustainability. For example: Profesional Accounting, First Aid, Soft Skill, Mushroom Farming, Organic Farming, Personality Development etc.
- College also encourages the students to participate in various camps organized by the university like Flora and Fauna Camp, River-rafting Camp, Trekking Camp, Rock Climbing Camp, Snow Skiing Camp, Personality Development Camp, Youth Leadership Camp etc. for these courses/camps College contribute 25% of the total expenditure and students have to contribute only 25% of the total expenditure.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.88

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 268

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 69.96

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1043	1088	877	1121	1279

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1530	1550	1550	1550	1550

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 29.27

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
329	322	177	270	362

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
941	960	1029	1029	1029

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.05

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

'Making the Universe Noble' (*Krinvanto Vishvamaryam)* is the tagline of our college and the best Guru is 'Experience'. Participative and Innovative Pedagogies are used to achieve the goal of experiential learning. College magazine *Aryapradeepika*, gives platform to the students to participate in learning and giving vent to their expressions. All departments conduct competitions, workshops for the students to showcase their talent by interactive presentations, games, personality assessments and projects regarding cross cutting issues. Poster making, Project competitions, video making competitions are conducted to give experience of making products to the students. Political Science Department organizes Mock Parliament to promote activities of community service and to advocate social or political changes and to promote INDIA AMONGST INDIANS. 'Industrial Visit' by commerce students gives an exposure of industries. Activities like *Falgun Mela*, Youth Festival give the practical experience of culture and traditions. Students of Certificates courses have to undergo compulsory Internships in different Institutions for practical knowledge. Expert's Lectures, Workshops, Field visits and study tours are organized for the students. Students actively participate in events organized by Youth Welfare Department for personality, skill, communication, leadership development. Geography department gives survey based on assignments to the students. Students are encouraged to participate in National, International Conferences.

The departments in collaboration with Literacy Cell have carried out many activities like Students' Presentations, Group Discussions, Debates, Declamation, and Essay writing competition. The Department of Computer Science has given many topics to prepare models or charts to by the students depicting new technologies and tools. For the application of agriculture and rural area based knowledge, NSS and Outreach Cell organises a field camp for the students for a period of 7 days. Departments Like Botany, Zoology, Chemistry, Physics, Geography, Computer Science, Mathematics also have conducted student-centric learning methods to develop experimental and participative learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
60	68	58	79	75

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 52.06

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
41	41	32	34	29

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As per the guidelines of Maharshi Dayanand University, the institution appointed Controller of Examination and also constituted a committee to address any grievance related to conduct of Examinations and make policy decisions for transparent and robust internal examinations. College has adopted Choice based credit system from academic year 2016. Student's development is assessed by 20 marks Continuous internal evaluation (CIE). The distribution of internal assessment is: 10 marks for one internal Exams, 5 marks for assignments, 5 marks for attendance (0 for attendance less than 65%, 2 marks for upto 70%, 3 marks for upto 75%, 4 marks for upto 80%, 5 marks for attendance above 80%). The Institute appointed faculty wise internal examination committees to ensure smooth functioning of CIE which follows the university norms in letter and spirit. The college displays the headwise details of the Internal Assessment of each paper on the notice board atleast 10 days before the commencement of the final university examination to give the students an opportunity to make representation in case of any grievance. The record of the internal assessment is retained by all the HOD's for a period of 6 months. Opportunity of re-examination is given to the absent students. All mark lists were submitted to the Maharshi Dayanand University's Examination Department for record both online and in the shape of Hard copy. Rules regarding Internal Assessment are displayed on the website. The students not satisfied with the award of internal assessment marks may approach the Internal Assessment Grievance Redressal Committee within 10 days from the date of declaration of Internal assessment marks.

Redressal System:

Our college follows transparent, time-bound and efficient method of Internal Assessment. The college has appointed Controller of Examination who conducts written examination prior to the university examinations as per schedule issued by Principal. Internal assessment is calculated on attendance, marks in class test and assignment. The distribution of internal assessment is: 10 marks for one internal Exams, 5 marks for assignments, 5 marks for attendance (0 for attendance less than 65%, 2 marks for upto 70%, 3 marks for upto 75%, 4 marks for upto 80%, 5 marks for attendance above 80%). To maintain transparency and uniformity in the assessment of internal tests, the faculty evaluates the papers within a week and the answer sheets are shown to students in class. If any discrepancies are reported by the students, they have to approach Internal Assessment Grievance Redressal Committee (IAGRC). An application duly stating the grievances is to be submitted to IAGRC. The Principal in consultation with IAGRC and faculty member takes necessary steps to resolve the grievances. If any student remains absent during assessment due to valid reasons is given another chance. The Institute follows open evaluation system where the student performance is displayed on the notice board and also on LMS System. Finally, Internal Assessments are uploaded on university ERP at the end of semester. For other grievances like, absent remark for internal assessment or term end examination in statements of marks, college obtains application from the students and forward to the University for necessary action.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college has stated all the attributes and learning objectives. To attain these attributes Programme outcomes (POs), Programme Specific outcomes (PSOs) for all academic programmes are stated by the Institute as per guidelines of NAAC. The POs are aligned to the learning objectives. Following attributes are included in the POs. Knowledge outcome Skill outcome Values outcome POs and PSOs are designed to ensure inclusive and comprehensive learning about the program and courses as these are critical for the successful career of the student. The COs were designed with the following criteria: The course outcomes identify the bare minimum achievement required for success in the course. They are based on Knowledge, Comprehension Application, Analysis, Synthesis and Evaluation. For each programme, PO/PSO and CO are designed through the following process steps: 1) PSO/PO/CO are designed by the affiliating University and implemented in totality and circulated it to the faculty members and the students by displaying on the college website. 2) Opinions of alumni, parents are taken by teachers. Department faculty analysed and evaluated their estimation on the outcome of PSOs, POs and COs. 3) The process was continuously monitored by Outcome Based Evaluation Committee and finally was approved by IQAC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Outcome Based Education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, i.e., what skills and knowledge they need to have, when they leave the HEI. The data of complete 2017-2022 batch of all the post graduate courses was analysed. The eight post graduate courses offered by our prestigious college are English, Maths, Geography, Physics, Chemistry, Hindi, Commerce and Political Science under CBCS. Date was considered and therefore both direct and indirect tools were used in the analysis, wherein assignments, class tests and end semester exams constitute the direct tools and exit survey/curriculum feedback and parents' feedback are part of the indirect tools. It is highly pertinent to highlight that, our analysis gives 80% weightage to direct tools and 20% to indirect tools. Furthermore, assignment and class tests accounts for 20% weightage in direct tools and end semester exams accounts for 80%. Similarly, parents' feedback accounts for 20% weightage in indirect tools and exit survey/curriculum feedback accounts for 80%.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 72.05

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
495	566	881	722	891

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
775	825	952	1045	1337

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institution has created an Ecosystem in conformity with contemporary trends for transfer of knowledge, Innovations including Incubation Centre and other initiatives for creation and Transfer of knowledge. Chhotu Ram Arya College has signed MOUs with different institutes to provide the information on entrepreneurship to the students and faculty and for dissemination of knowledge and information to the stakeholders and for research and other academic activities. The college has already entered into collaborative agreement with other institutions for faculty exchange programme and several MOUs have been signed. Faculty members adopt many innovative ways like interactive method, project and field work method, ICT Enabled method, experiment method to make Teaching and learning activities more effective. The academic and research expertise of the Chhotu Ram Arya college continually contribute to the Innovative Ecosystem through breakthrough solutions and suggestions to solve critical problems. An Incubation Centre is established in Chhotu Ram Arya College in collaboration with Centre for Skill Development, to inculcate the idea of Entrepreneurship and Start up in students. This centre devised a system to empower the students of CRA College with market relevant skills to improve their employability so that they get employment in relevant sectors, or become

Entrepreneur in future. This Centre also provides guidance on project report preparation, market survey and marketing of products. Besides this, various Entrepreneurship awareness Programs, Management based seminar and workshop have been organized by Department of commerce and Economics to give them an idea to manage and run entrepreneurial venture.

Workshops and seminars have been organized by the institution on a regular basis over the last five years. There have been workshops and seminars on teaching learning, ICT, Value added and skill enhancement courses, Gender and psychological issues, science and technology, health and hygiene, energy and environment, yoga and meditation and so many other issues relevant to contemporary lives and society.

The institution has played a leading role in this regard by inviting teachers and scholars with expertise on relevant fields from different parts of the world to deliver lectures on contemporary issues. There has been regular interaction between the institutions and other institutes like ICSI, Kalinga University, ACE, Darsh Modern College, SPACE etc for transfer of knowledge, skill and technology involving the teachers and the students. Different Professional and technical courses have been introduced by the institution pertaining to the needs of the students and the demands of the contemporary economy and the society.

Research paper publication is another area in which the institution can claim a measure of success. Teachers have published research papers in scholarly journals, with international recognition. The annual performance appraisal system motivates faculty to enhance their research performance.

Teachers are encouraged to undergo professional development programmes and organize and participate in conferences, seminars and workshops. The college also has LMS which enables creation and transfer of knowledge.

The college plans to publish a multi-disciplinary journal in the near future which will aspire to motivate the faculty members for independent and multi-disciplinary research.

The CBCS curriculum prescribes project work for various courses which promotes independent thinking and research aptitude amongst the students. The college also encourages peer teaching to enhance

participative learning and inculcate the habit of creation and transfer of knowledge.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 5

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.33

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	7	7	13	8

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.26

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	9	3	3	5

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Creating and maintaining a bridge between the Institution and community is the foremost goal for initiating extension activities. Well-structured extension activities develop skills in students that significantly contribute to their overall development. It is a process of 'going back to community' and 'enabling the community' through understanding, analyzing, applying and creating social good with the help of our students and other stakeholders. The institution has regularly and successfully carried out various extension activities in the neighbourhood community by sensitizing students to different social and environmental problems. The college has identified itself with the community and motivating the stakeholders to get involved in social work. This helps in fostering their holistic development and at the same time benefits the community. The stakeholders of the institution are actively involved in getting the students motivated to do some community development work for the resolution of different social and environmental issues. The COVID-19 pandemic has emerged as a serious threat recently but surprisingly this phase provided positive impact for the students and awakened them to have serious concern for the poor, helpless and marginalized sections of society. All the faculty members played significant role to sensitize students to the extent that they were ready to help with their own resources. The students were full of enthusiasm and they organized the community engagement activities like Covid-19 Awareness Campaign, Distribution of Masks, food distribution to migrating people and online Expert Talk on benefits of vaccination. In this crucial time, we tried to reach our community through online mode for spreading the message related to health, Individual hygiene and taking responsibility of our family and society.

The NSS unit of the college with active participation of teachers and student volunteers are regularly engaged in various community development programmes at neighbourhood localities and in adopted villages. The NSS unit has done a lot of work including conduction of Health check-up camp, Blood donation camp, Anti-tobacco awareness programme, Awareness programme on Tuberculosis, vaccination camps for Covid-19, MR Vaccination camps, Anti-Stubble Burning Campaign, Traffic Awareness Programs, *Bet Bachao Beti Bachao* Programs, Tree Plantation Campaign, No Plastic Campaign, No to Crackers, Organic Farming etc. Seminar and Workshops on various social issues like gender, women empowerment have also been conducted periodically for raising the awareness level. The NSS volunteers are also engaged in maintaining the greenery and cleanliness of the campus and surrounding areas. A campaign was carried out in the neighbourhood localities to empower women and make them independent in carrying out digital payment. Besides, the students visited the adopted villages periodically and conducted various community development activities. During the pandemic period, sanitizers and masks were distributed among the villagers and awareness lectures were conducted specially for the village women and children. The institution recognizes its crucial role of empathy and leadership during natural calamities and disasters. The impact it has created on the community and the society over the last few years is very much visible This is evident from and reflected in the activities carried out by the institution through the NSS, IQAC and other units. The community service and social work has immensely benefitted the target group and also contributed towards environmental sustainability.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Chhotu Ram Arya College is famous and reputed for its efforts in community service, social service, outreach through extension activities and activities beyond academics like Cultural Activities and Sports.

Community Service and Outreach Programs:

The institute has implemented various programs, projects, and outreach initiatives that address social issues. These efforts have been acknowledged through awards and accolades from government agencies, non-profit organizations and community groups. These recognitions are a testament to the institute's commitment for making a positive impact on the community and its dedication to social responsibility.

Additionally, the institute organizes various activities to tackle major social issues such as Farming, Cleanliness, Environment and Women's Health. Special efforts have been taken to instil human values and social awareness among students through activities like blood donation camps, Covid-19 vaccination camps, tree plantation, cleanliness campaigns, AIDS awareness programs, Covid-19 safety awareness, "*Meri Fasal Mera Beaura*" for farmers, celebrations of national leaders' birth and death anniversaries, Women's Day, Teachers' Day, Voter Awareness, Anti-corruption Oaths, Yoga Day, Human Rights Day etc. These activities are organized through NSS, YRC units, committees and departments with the aim to develop students' personalities, social consciousness and social services.

1.   In the academic year 2020-21, the N.S.S. unit of the institute organized extension activities and outreach programs and was subsequently awarded the District Level First Prize Award by Shivaji University, Kolhapur for the excellent work under the National Service Scheme.

2.   Apart from various awards from NGO's, The Department of National Service Scheme at Maharshi Dayanand University, Rohtak awarded Dr. Usha Dahiya a faculty member and Program Officer of the N.S.S. unit of our institute with University Level Best NSS Programme Officer, First Rank Award for the outstanding contribution towards the NSS activities for the academic year 2020-2021.

3.   Various Gram Panchayats has acknowledged the services of Dr. Manita, Dr. Usha Dahiya, Dr Vijay Kiran, Dr Anu Rathee, Dr. Neelam, of our college for their active contribution in spreading the awareness in the villages and beyond.

Academics:

One of the teachers of our college Dr. Satpal Singh Ravish is awarded the most prestigious award

"*Shreshth Kirti Award*" Hindi Sahitya Academy Haryana Government.

Co-Curricular and Extra-Curricular Activities:

1. Department of Youth Welfare, under the aegis of Dean, Students' Welfare, Maharshi Dayanand University has been awarding Dr. Naresh Rathee, Associate Professor of English and Dr. Anu Rathee, Associate Professor of English with the Apreciation letter for their active contribution in the field of cultural activities since 2009.
2. Dr. Naresh Rathee, Associate Professor of English, accompanied the Indian team twice as "Team Manager" in SAUFEST held at BRAC University, Dhaka (Bangladesh) and Devi Ahilya Vishvavidayalaya, Indore.
3. Department of Sports, Maharshi Dayanad University has been awarding Dr. Vikas Gahlawat, Assistant Professor of Physical Education with the Appreciation letter for their active contribution in the field of Sports activities since 2014.
4. Our College has been awarded cash prize of Rs 30000/- twice for securing second position in presenting and preparing Haryanvi Food.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 106

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	18	14	32	21

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Chhotu Ram Arya College sprawls over an area of 16 acres which provides ample framework for carrying out learning process, career progression and advanced education. The institution caters to the needs of about 2500 students. We have one Principal's Office, 2 staff rooms, 12 Department rooms, one Administration room, one Reception, one IQAC room, 2 NSS rooms, 5 Smart class rooms, one seminar hall, one central library, one ladies' common room, , one Women Cell, One SC/ST Cell Room, one Cafeteria, one night guard room, 4 store rooms, Two reading Halls, one open stage, One Sports Room, one Estate Office, one Bursar Room, Parking for Staff and Students, 400 mtr Track for Track & Field Games, One dark room, one Auditorium, One Cultural Activities Room Etc. Besides, there are lavatories, 32 CCTVs, 24 ACs, 8 solar lights, 2 Photocopiers, 6 hanging projectors, one portable projector and 12 printers. We also have one virtual class room. Laboratory: College has 15 laboratories like Physics, Chemistry, Math, Computer Science, Botany, Zoology, Chemistry, Geography, Physical Education etc. Laboratory assistants and attendants look after the general and day-to-day maintenance of the laboratories. Library: College has a very library with two reading halls. Seating arrangement of more than 300 students are made. Library has nearly 36000 books. Library is automated with SOUL 2.1. with OPAC. ICT facilities: The operating systems and antivirus installed in the computers are regularly updated for security and recent advances. Licensed copies of OS are preferred for computers. Advanced Firewall of 'FORTINET' make is installed to college for added safety of the PC and other Devices. The provision of stabilizers and air conditioners is arranged for computer laboratories. Classrooms: College has 49 classrooms fitted with Energy Saving Fans and LED lights. All the classrooms have adequate Study Desks and eco-friendly green boards. All the rooms are nicely and elegantly painted with washable all-weather paint. Drinking Water: RO water filtration plant of 600 Litres/hr. is installed in the college. Drinking water storage tanks in the institute are periodically cleaned and chlorinated. The Department of Geography has a well-equipped Remote Sensing and GIS laboratory.

Chhotu Ram Arya College has wholeheartedly attempted to comply with all the imperative standards expected of the affiliating college as far as infrastructural framework, provision of learning material, ICT devices etc are concerned. Every one of the departments are furnished with sufficient study halls, research facilities, Log Book, Activity Record Book, Attendance Register, blackboards, white board, white chalks, coloured chalks, duster and so on. College faculties are permitted to utilize advanced study hall, meeting room, computers and internet facilities as and when required. The open stage is used for Yoga &Meditation sessions, Annual Prize Distribution Function, Cultural Activities, and Assembly etc. Besides the students and teachers also benefit from the use of gymnasium. The college campus is

secured with Wi-Fi Internet facilities to be utilized by instructors, students and other stakeholders for scholastic and regulatory purposes.

College has constituted various committees viz. Principal's Advisory Committee, Infrastructure Committee, Construction and Repair Committee, etc. for the upkeep and proper maintenance of all types of infrastructure and support facilities on the campus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 100

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
117.23	72.52	52.52	86.49	232.73

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS),

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Chhotu Ram Arya College has a Central Library which was established since the inception of the college 1951 to cater to the academic needs of the faculty, students and staffs. In 2016 New college library was constructed which is spread over an area of 9600 sq ft area over two floors. It is properly ventilated and have direct throw of sunlight. The library has started automation using Integrated Library Management System (ILMS) since 2015. The SOUL software has been installed in the college library for automation and presently use version: 2.1 is a full-featured open source Library Management software. The library is partly automated. After the books procurement by the library the "Cataloguing" module of SOUL is used to process them and generate the searchable bibliographic record for proper utilization of the resource. Barcode have been generated for books after entering them in SOUL Library Management System. Each book entered into the system has barcode pasted on the front side of the book. The" Reports" module of SOUL is being used to gain general and specific data regarding library services.

The college library is a member of NLIST program of the UGC – INFLIBNET centre for the purpose of accessing the electronic resource like SodhGanga and SodhSindhu. Through this program we have the access to more than 6000 full text electronic journals and more than 3,00,000 full text electronic books.

Central library of college has Online Public Access Catalogue (OPAC) which is accessible to the teachers, students and alumnus through internet. Besides the books of different UG and PG courses, the College library has a good collection of journals, reference books, books written by eminent personalities, book bank and books contributed by alumnus. Inter – library loan procured among central library and departmental as well as seminar library. The library provide remote access to the digital resource such as previous years question papers, list of newly arrived books etc. to its users.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT facilities have been updated on regular basis. Also, new IT equipments have been purchased as per the requirement. New projectors were installed to support ICT. These projectors were installed in different classrooms/labs. To maintain computer laboratories regular purchasing of mouse/RAM and other hardware has been done. New CCTV cameras with one CCTV DVR are also installed to keep an eye everywhere. IT infrastructure was upgraded as per new requirements. The institution adheres to the new dynamics of the market and upgrades hardware equipment and always encourages advanced technologies and offers high performance computational facilities to the students and faculty. The organization is focusing state of art IT quality of services maintaining latest of the network connections. The organization has been consistently verifying the system & routine update and renewal of antivirus software is ensured.

The institution has a very robust and updated IT facility that is comprehensive as well as secure. The college has expanded as well as upgraded its IT infrastructure within the last five years. Some of the initiatives taken are as follows:

The college campus uses AIRTEL Leased Line internet service of 50 Mbps. Its divided with 2 segments in whole college campus area i.e. Wifi and LAN.

Except the following areas which is LAN connected, rest of the college is covered by WIFI

College Main office.

Accounts office.

Library

IQAC Room

Seminar Hall

Computer Lab

The LAN facilities in the Central Library are provided through a dedicated line of CAT 4 cable supporting the SOUL software. (v)The Internet Kiosk under the Central Library has a dedicated CAT 4 cable leased line with a static IP and upload-download speed is 50 Mbps.

(vi) Our all computers are highly secured with Fortinet Firewall Total Security for Cyber Safety.

(viii) Math's lab is being used by the Mathematics Department as part of its upgraded syllabus requirement.

(ix) The Computer Science department uses various updated software packages such as Python, Java, LOGISIM, Microsoft visual studio, Oracle express, Microsoft SQL Server, C, C+++, etc. They also use LINUX Operating system for UG 1 and 2nd yr lab and both LINUX and Windows for both UG.

(x) Geography lab has GIS software, Cartography Software.

(xi) Language lab. has latest software.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 24.88

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 99

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
117.23	72.52	52.52	86.49	232.73

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 14.85

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
378	440	407	408	460

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 19.73

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
605	675	0	694	807

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

> 1. **Implementation of guidelines of statutory/regulatory bodies**
> 2. **Organisation wide awareness and undertakings on policies with zero tolerance**
> 3. **Mechanisms for submission of online/offline students' grievances**
> 4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 32.91

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
158	158	146	195	244

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
412	469	473	571	813

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.14

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
11	3	4	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 389

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
93	142	7	54	93

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 985.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1218	1324	14	1157	1216

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

An organization's alumni are the reflection of its past, representation of its present and a link to its future. Our Institute has a registered Alumni Association. The alumni assist the students by interacting with them, providing financial support, counseling and job placement. The Institute's Alumni Association is known as "**C.R.A. College Alumni Association**." A mutually beneficial relationship between the institute and its graduates is the goal of the Alumni Association. The institutes' alumni are involved in a wide range of professions including Education, Administration, Indian Police Services and Legal services, The Military, Journalism, Businesses, Scientists, Academia, Social Work and Entertainment Industry etc. Approximately 25 alumni members are employed by the institute and are helping it flourish. Every year, an alumni meet is organized.

OBJECTIVES OF THE ALUMNI ASSOCIATION

1. To establish and encourage tight ties between the institution and its alumni.
2. To foster and cultivate goodwill among all alumni as well as an interest in the business and welfare of the institution.
3. To give and spread information to alumni about their *alma mater*, its alumni, faculties and students.
4. To design and start programs that will help students and alumni.
5. To aid and support the institutes attempts to raise overall development.
6. To act as a platform for alumni to encourage and improve the institutes pursuit of academic excellence.
7. To mentor and help graduates who have just finished their course.
8. Organize and coordinate the activities of the alumni so that alumni can express their opinions for the problems of their home countries.

ACTIVITIES AND CONTRIBUTIONS

1. Alumni are involved as members of various committees of the institute. They are invited for meetings at the institute. During this, they interact with teachers and make suggestions for curriculum enrichment and delivery.
2. Several alumni have guest lectured to existing students on several issues and career focus areas.
3. Several Alumni have generously gifted and donated various items to the institute.
4. Alumni in the field of sports and cultural activities are very supportive who wish to take part in

these activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision and Mission:

CRA College is committed to its Motto and vision, "Krinvanto Vishwam Aryam", which means to make the world noble. The world can be a better place to live if the youth is well trained and educated. The college aims to achieve this vision through everyday governance. It encourages participative governance through duly constituted Governing body and various committees of Staff Members for the effective functioning of the institution.

The stated mission of the college is achieved through different endeavours such as:

1. The Internal Quality Assurance Cell (IQAC) and the College Development Committee have been constituted as per the guidelines of UGC/MDU, Rohtak. The Committees review the activities of the college and makes recommendations about infrastructure development and other administrative matters. The views of all the concerned stakeholders are taken into consideration before arriving at any decision.

2. The Heads of the Departments have been appointed for different Programmes. The primary role of the Heads is to supervise their programme from the admission stage to the declaration of results. They also provide relevant data to the administration and various committees. Decisions about the day-to-day functioning of the programmes and problems encountered during their implementation are routed through the coordinators. The concerned Heads also play a crucial role in finalizing academic timetable, examination schedules and industrial visits. They also interact with the teaching staff, students and parents.

3. The College encourages, supports and motivates its already well Qualified faculty to upgrade and equip themselves to teach the dynamic curriculum of the CBCS system.

4. The Faculty is encouraged to undertake and conduct research projects.

5. Teachers conduct Group Discussions, Field Visits, Debates, quizzes, Case Studies, Surveys, Industrial Visits, Film Screenings, Games and students' Paper presentations.

6. The institute strictly adheres to the rules and regulations set by MDU, Rohtak and

the Government of Haryana for the admission process.

7. All admissions are made without any discrimination based on caste, religion or gender.

8. The institute regularly organizes cultural events through its National Service Scheme (NSS) and Youth Red Cross (YRC) programmes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The management committee and the IQAC (Internal Quality Assurance Cell) work together to develop and implement long-term plans for the institute. The management committee executes its plans through the Principal, while the IQAC has its own vision and plans. Both committees hold regular meetings and develop support plans to achieve their goals. Faculty members are also actively encouraged to participate in various decision-making committees where they can identify problems, set goals, explore alternative methods, analyze results, hold meetings and make effective decisions.

Governing Body:

The Governing body is responsible for making key decisions in the institute. It is composed of a President, Vice President, Secretary, Treasurer and other members.

Administration:

The administration of the institute is a collaborative effort that involves the active participation of the Principal, the heads of each department and both teaching and non-teaching staff. The management committee is responsible for formulating policy decisions on infrastructure, learning, and financial

management. The Principal, in consultation with the IQAC, heads of each department, and coordinators, makes administrative decisions like introducing new courses and increasing seats for the existing courses necessary for the effective functioning of the institute.

Service Rules:

The institute adheres to the rules and regulations set by MDU, Rohtak, the University Grants Commission (UGC) and the Government of Haryana.

Procedures for Recruitment:

The institute has two different methods of recruitment.

The management recruits permanent faculty (Grant-in-aid) following the norms of the Government of Haryana, MD University, Rohtak and UGC.

The management also recruits temporary teachers (Non-Grant)following the norms formulated by the Government of Haryana, MD University, Rohtak and UGC.

Procedures for Promotion:

Promotion to the faculty is given as per the rules and regulations of the Government of Haryana, MD University, Rohtak and UGC.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Our institute offers the following benefits and welfare measures for its teaching and non-teaching staff.

1. Our institute offers various types of leaves to attend the Faculty Development Programme (FDP), Refresher Course, Orientation Programme, Short Term Course, Workshops, Seminars and Conferences.

2. We have a canteen facility available for staff and students.

3. Staff is provided with Casual Leave, Compensation Casual Leave and Medical Leave.

Free Wi-Fi is available on campus.

4. Regular Staff is provided with the benefit of the provident fund scheme as per government provisions. A new pension scheme (NPS)/ DCPS is available for the staff appointed on or after January 1, 2006.

5. The Staff members are allowed to use sports equipment.

PERFORMANCE APPRAISAL SYSTEM:

The institute has a performance appraisal system in place for both teaching and non-teaching staff with the following key features

Teaching Staff:

1. The performance of teachers is evaluated through the Performance Based Appraisal (PBAS) System.

2. Placement and promotion decisions are based on the Academic Performance Indicators (API) through the Career Advancement (CAS) system.

3. The results of the evaluations are then referred to an expert committee (screening-cum-selection committee) of the university for final approval.

Non-Teaching Staff:

1. The performance of administrative staff is evaluated through the Annual Performance Appraisal (APA) using Annual Confidential Reports (ACRs).

2. The performance of non-teaching staff is evaluated based on various criteria such as their present nature and habits, departmental competence, hard work, office peace and cooperation with other staff.

3. The evaluation is based on the ranking from the annual confidential report of the administrative staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 12.06

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	9	8	8	10

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 77.47

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
60	68	55	79	75

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
35	10	0	10	40

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The IQAC committee of the institute looks into various funding options from agencies such as the University Grants Commission (UGC) and RashtriyaUchchattar Shiksha Abhiyan. (RUSA) The institute and faculty apply for development schemes offered by these funding agencies. The institute ensures that funds are collected and used efficiently by making wise investments and sticking to budgeted expenses. The primary source of funding is tuition fees collected from students during the admission process. The institution adheres to the rules and regulations of the Government of Haryana and MD University, Rohtak.

Internal and External Financial Audits:

Internal Audit: Internal Audit is carried out throughout the year. Every three months, the internal Audit is carried out, and at the end of the financial year, i.e. in March, the final Internal Audit is done.

External Audit:

The Department of Director General Higher Education carries out external Audit.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is an effective and efficient internal coordination and monitoring mechanism. IQAC plays an important role in maintaining and improving the quality of institution and makes recommendations for quality improvement. The IQAC cell at the institute is committed to improve and sustain the quality of education, identifying and suggesting new uses for teaching materials, developing appropriate infrastructure, and proposing new self-funded courses. IQAC meets frequently to plan, direct, implement and evaluate the institute's teaching, research and publishing activities. Subcommittees covering various activities and departments implement the IQAC Guidelines and report feedback. IQAC strives to promote a culture of quality through quality improvement initiatives and best practices. Substantial quality improvements have been achieved through the institutionalization of the following IQAC initiatives:

1. Preparation of Strategic/Perspective Plan

2. Promotion of research

3. Support for Placement

4. Interaction with industries

The IQAC reviews the teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals in order to identify areas for improvement and promote the overall quality of the institute. One of the main ways in which the IQAC supports the quality of the teaching-learning process is by conducting regular assessments of course materials, teaching methods and student learning outcomes. This includes evaluating the effectiveness of different pedagogical approaches and technologies and making recommendations for changes or improvements as needed. The IQAC also works with faculty and staff to develop and implement new teaching strategies or technologies that can enhance the student learning experience.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender sensitive structures respond equally to men and women's specific interests without any prejudice or stereo typical mind-set. Gender sensitive approach of Chhotu Ram Arya College aims at opening, reconstructing and broadening expectations and behavioural models related to gender awareness. Our institution recognizes that women and men have different needs and potential and that these differences should be identified and addressed well in time in a manner that rectifies the imbalances between the sexes. The College also focuses on empowering and strengthening the confidence of girl students to be the future women leaders, perfect home makers and professionals. Our college follows government rules, policies and actions formulated for up-gradation of gender equality in institutional frame.

For gender equality and equity the institute efforts to amalgamate gender sensitization in curricular, co-curricular and extra- curricular activities. The curriculum is framed in such a way that it is conducive to create and encourage gender sensitization in UG and PG courses. On UG level, essays, poems, (Another Woman, Bangle Sellers) novel, (Kanthapura) short stories(Pigeons at Daybreak, The Child) sensitize students about women's existential crises. On PG level, there is full-fledged paper on gender studies focusing on the plight of women and third gender (We Should all be Feminist, The Quilt, *Truth About Me: A Hizra Life Story*), Departments and cells organize seminars, conferences, guest lectures, workshops and awareness programmes on various women related issues to equip them with wide range of skills and knowledge for the betterment of self, institution and society. At the same time these activities sensitize male students and staff members to change their mindset and accept women as their equally competent counterparts.

Committees involved in GenderSensitization andSexualHarassment

Grievance and Redressal Cell

1. **Discipline Committee:**
2. **Gender Sensitization and Anti Sexual Harassment Cell:**
3. **Women Development Cell:**
4. **Internal Complaint Committee:**
5. **Gender Champions:**

The notable points of the college:

- Without any consideration of gender and category differences library is accessible for all.
- The institute has a practice to organise gender audit at the regular interval of time.
- Basic sanitation facilities in the form of separate toilets for male and female faculty members, girl and boy students are available.
- The safe entrance with female peon is one of the safety measures for girls.
- Well-furnished staff rooms with attached toilets are provided in the main building.
- Girls common room with attached toilet adjoining to principal office is allotted .

CCTV monitoring devices are installed at different locations within the campus

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

To provide inclusive environment of unity, tolerance and harmony, Chhotu Ram Arya college takes efforts and initiatives on all levels. In our institute, everyone including administration, staff members and students put effort to create harmony, mutual trust and a sense of belongingness. Our college constitutes committees, organizes different activities, provides facilities, and frames policies to maintain equality.

- At the beginning of session, orientation programme is organised for all new students and staff members to familiarize them with constitutional and institutional rights and responsibility. The authorities sensitize them with institutional culture to create equitable society and simultaneously appreciating socio-economic, religious, linguistic, gender and cultural diversity.
- Different cells and committees such as Fee Concession Committee, Equal Opportunity Cell, SC/ST CELL, Gender sensitization and Anti-Sexual Harassment Cell, NSS units exist in campus which remain functional throughout the year for creating congenial environment for one and all.

- As an educational institute, we have demographic diversity as the students come from different socio-economic backgrounds and from different region with their own linguistic cultural preferences.
- The institute organises different activities on national days such as Independence Day, Republic Day, Gandhi Jayanti, Dr Ambedkar Jayanti, and Yoga Day to create national unity. We have a culture to celebrate all important festivals without any consideration of religious diversity, and for this a separate committee has been constituted, named Special Day Organising Committee. Entire college involves to celebrate these special days.
- Gender Sensitization and Anti-Sexual Harassment Cell consisting of Internal Complaint Committee, and Women Development Cell works with dull dedication to remove gender discriminations in and outside the campus.   Its effort is to create gender equality and equity.
- The institute has been working in the field of community service by adopting a village. The College with its dedicated and trained staff acts as a nodal point to coordinate and engage students in socially relevant and meaningful activities. The college has integrated a variety of programs into the academic calendar and accompanies the students and staff in their journey towards amalgamation of urban and rural communities.
- Another important sphere which is conducive to create harmony is participation in cultural and sports activities. The full fledge departments are set-up to promote these activities involving maximum number of students and faculty members. Apart from other facilities the institute has one auditorium, one large room, 400m track, and a huge playground other which are available to each and every student of the college without any discrimination on caste, class, and creed. Maintaining equality while providing facilities to one and all promotes inclusive environment. These two Co-curricular activities are part of the diversified sets of measures taken by the institution to promote harmony and tolerance.

- Members from SC/ST/OBC communities, and female staff have been included in all the committees of the college. In certain committees, students play significant role.

- All the institutional facilities such as library, auditorium, playground have been provided to students for their all-round development.
- Pol Science Dept. organises extension lectures, educational tours to The Parliament house and The President House . Our students also attended parliamentary session.
- Political Science Department also organizes mock Parliament.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

TWO BEST PRACTICES OF CHHOTU RAM ARYA COLLEGE, SONEPAT

Introduction of the two best practices:

The institute is proud to claim that two best practices of Chhotu Ram Arya College are Co-curricular activities i.e. the promotion of sports and cultural activities. These two Co-curricular activities are part of the diversified sets of measures taken by the institution to keep pace with the fast-changing scenario of teaching and learning. To support this venture, apart from community services the college focuses on sports and cultural activities.

A full fledge Sports Department is set up to promote sports among faculty and students by providing funding and by framing policies conducive to promotion of sports activities. Our college has earmarked an amount of Rs 8,00,000.00 (Rupees Eight Lac) for promoting the sports activities in the college. The institute has all the facilities which are required for track and field events. Apart from 400m track, there is a huge ground for football, basketball, handball, volleyball, korfball, hockey, kho-kho and kabaddi.

In the same way a full fledge department is set-up to promote cultural activities involving maximum number of students and faculty members. Our college provides fund of approx. Rs 7,00,000 (Rupees Seven Lac) to organize these activities annually. College has one auditorium and one large room specially earmarked for this activity and other facilities which are available to each and every student of the college without any discrimination on caste, class, and creed. These facilities are available throughout the year.

Objectives of the Sports and Cultural Practices:

A)To enhance overall development of one's personality.

B)To bring out the hidden talent of students and staff members as well.

C)To provide environment conducing to create feeling of responsibility comradeship and teamwork.

D)To bring laurels to the participants and institute.

E)To assist students to get jobs in different areas.

The initiative taken by the College:

Student Motivation Forum

- In the very beginning of the session students have been acquainted with the facilities which are provided by the college.
- To inspire the undergraduate students in the first semester and transform them into able

sportspersons and dedicated students.
- To invite professional of high repute to train participants.
- To encourage participation on National and International level.
- To constitute a special team for the girls' students.
- To take measures for the safety of girl students.
- To organize lectures and workshops for sports and cultural activities.
- To organize annual sports meet.
- To encourage participants with medals and cash prizes on annual function day.

Details of Practices

1. Sports:

To promote and make sports facilities available to each and every student of the college, a Multi-tier system is adopted in the college.

1. **Kindergarten:** On the field students are candidly observed by our highly trained and technically advanced faculty members. They make their observations on the caliber and physical fitness of all the students on the fields.
2. **Nursery**: Based on the observations of the faculty members, the students are allotted different games and sent to the nurseries of different games for further training and practice. The sports nurseries are run by the college some in collaboration with the Sports Department, Govt. of Haryana, some are in collaboration with Sports Authority of India, and some are run by Prominent Sports persons.
3. **Club**: Selected sportspersons are divided into different groups and competitions are conducted among the different clubs at regular intervals of time.
4. **Selection:** Just after the announcement of the Sports Calendar by the University, open trials are organized by the college of almost all the games that appear in the University Sports List. Double the number of scheduled strengths of the game are shortlisted for the final selection of the team.
5. **Participation:** After, final trial, the college team is announced, and they take part at various levels:
   1. Inter College Competition
   2. Inter-university Zonal Competition
   3. Inter-university National Competition
   4. World University Competitions

2. **Cultural:**

These activities are used to be organized on different levels:

1. Talent Search Programme
2. Intra-college Competition
3. Inter-College Zonal Youth Festival
4. Inter-zonal Youth Festival

5. North Zone Interuniversity Youth Festival (UNIFEST)
6. Interuniversity National Youth Festival (UNIFEST)
7. South Asian University Festival (SAUFEST)
8.

The evidence of success of these activities is evident from the level of achievement, with which our students have brought laurels to the college, community, and state.

1. *Sports:* Our college participates in 32 sports events every year both indoor as well as track & field events. For the last ten years, our college is runner-up in the 'Best College' category out of more than 800 colleges affiliated to Maharshi Dayanand University, Rohtak. Our sportspersons have represented Maharshi Dayanand University in Interuniversity Sports Competitions and World University Competition and secured top positions in various events. Our students have also represented India in Olympic, Asian, and Commonwealth Games.

2. *Cultural Activities:* Our college participates in 41 items of different categories viz. Dance, Music, Theatre, Fine Arts, and Literary Sections events every year. For the last Fifteen years, our college is a champion in Group Folk Dance, Folk orchestra, Folk Food, and One Act Play out of more than 800 colleges affiliated to Maharshi Dayanand University, Rohtak. Our Cultural team has represented Maharshi Dayanand University in Interuniversity Youth Festival several times and secured top positions in Folk Dance, Folk Orchestra events. On the basis of our performance at the National Youth Festival, our college has represented India in SAUFEST (South Asian Universities Festival) at BRAC University, Dhaka (Bangladesh), Kurukshetra University (India), Devi Ahilya Vishwavidyalaya, Indore (India), etc. and adjudged as the 'Best Performer' of the Fest. Our team has been participating in Phagun Mela organized by M D U Rohtak and Ratnawali by K U Kurushetra.

Thus, Chhotu Ram Arya College believes in imparting education to students in a holistic and friendly manner that favorably have a direct bearing on society and reinforces the Aryan ideology of the institution in creating young men and women beaming with concern for the vulnerable sections of society.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Title of the Practice

Social Cohesion Outreach Programme in Rural Areas)

INTRODUCTION:

One of the distinguishing features of the education at Chhotu Ram Arya College is to create a feeling of camaraderie, companionship, empathy, and solidarity towards the deprived and marginalized section of society. The institute has a long history of imparting quality education to the under-privileged and marginalized sections of society. In the field of community service, the college has been continuing its long-running program to serve rural community which has been institutionalized as **"Adopt a Village" in 2020 2021.** As a part of this programme the college adopts a village in the Sonipat district. For the betterment of this village, we have a practice to organize a seven-day camp as decided by the NSS advisory Committee. In this camp, students stay as a community and cook for themselves. Students remain engaged in socially relevant and meaningful activities intending to address social issues prevalent in the region which are either swept under the carpet or ignored deliberately. Another feature of this camp is to sensitize students to the socio-economic problems of our rural areas. The volunteers interact with villagers, with students through quizzes, staging street plays, participating in cleanliness drives, and addressing different issues related to deprived gender, caste, and class. The practices of 'Social Cohesion' furtherance the removal of discrimination on the basis of caste, class and gender in society and institutions as well. In addition to the interaction with villagers and exposure to their problems, the students make them aware of different government policies and projects. The students also participatein rallies for important causes such as the marchfor science, increasing climate change awareness, HIV awareness, etc. Further to this, thestudents also participate in cleanliness drives in popular landmarks in the city, and spread messages for safe driving, etc. As the college gains experience, the program is being made richer to provide even better outcomes - both for the community in these villages and the students. To empower girl students, the authorities invite the parents of the girl students and convince them of the relevance of social work and co-curricular activities.

This distinctive practice targets:

1. To enable students to comprehend, connect, and critically reflect on social issues which are of serious concern.
2. To augment the process of social conscientiousness, responsibility, and accountability towards the marginalized, downtrodden, deprived, and oppressed sections of society.
3. To provide a workable and executable space for students to invest their creative bests and talents to uplift and assist the deprived and oppressed communities.
4. To promote college—community interaction and collaboration to build an inclusive society for mutual learning and contribution.
5. The students also engage in the following activities:

- **Tree-plantation Drive**: an initiative adopted to develop a community forest.
- *Beti Bachao, Beti Padhao*: An initiative of Haryana Govt. to educate the people to abstain from female feticides, and to educate the girls.
- *Swachh Bharat Abhiyaan*: A very enthusiastic campaign by the Indian Govt. to make your surroundings and the country free from filth.
- **Govt. Schemes of Social Benefits** like Mukhya Mantri Vivah Shagun Yojna, Ladli Pension

Yojna, Apki Beti Hamari Beti, Kishori Shakti Yojna, Kanya Kosh, Pradhan Mantri Matru Vandhana Yojna
- Health and Hygiene:
- Save water
- Save Energy
- Social Awareness (among urban, rural and nomad community)
- Blood Donation
- Voluntary Donation

All the above activities are informed and executed by organizing the public rally, *Nukkad Natak*, speeches, debates, Pictorial presentations, etc. They actively participate in programmes related to traffic awareness, environment, ecology, fundamental rights, and human rights. Visit to old-age homes, destitute homes, orphanages, and children's homes is one of the regular practices of students and faculty members, where they interact emotionally with the inmates and engaged themselves in support for the less fortunate and marginalized people.

Evidence of Success

The objective of this programme is to engage all the students of Chhotu Ram Arya College to bring them face-to-face to social realities and the lives of the underprivileged, deprived, and marginalized people of our society. The vision of this type of interaction would be transformative and informative and encourage them to combat the inequities of the prevailing social order.

Appreciation Certificates from Different Gram Panchayats, Government and Non-Government Organizations to the college as well as teachers-in-charge vouch for the success of this program. Dr Usha Dahiya was awarded by Sarathi Jan Seva Charitable Trust Sonepat, Jan Chetna Abhiyaan Samiti Sonepat, Beti Bachao Jan Chetna Abhiyaan Samiti and Inner Wheel Club Sonepat. Dr. Usha Dahiya and Mr. Ram Niwas is awarded best NSS co-ordinator and Volunteer of the state respectively. Feedback from the beneficiaries, students, and teachers has been tremendously positive, it indicates that this programme has been inching ahead in gaining significant success to achieve the target. At the outset, the assessment of the program confirmed that systematic and assuring work is carried out. As it is an activity that continues throughout the year, the contribution to society becomes sustainable. Some communities are getting perpetual support through the outreach center which establishes a direct linkage between the community and the college. This programme has been running with the hope that all the active volunteers will transform into potent agents of social change and ideal denizens. If this prototype is applied on a Pan-India scale, the day is not far when a robust civil society will emerge.

Resources Engaged:

- Human Resources: 8 Staff members (3 Teaching, 6 non-teaching) are exclusively given responsibility for the smooth conduct and coordination of this programme.
- Infrastructure: Outreach Centre is housed in two separate blocks in the main building of the college.
- Financial Resources: Camps and programs are funded by the college as well as partially by the State Govt.
- Government and Non-Government Organizations such as Nehru Yuva Kendra Sonepat, Inner Wheel Club of Sonepat, Sarathi Jan Sewa Charitable Trust etc.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
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5. CONCLUSION

Additional Information :

The institute was founded in 1951 by the late Sh. Tika Ram ji an academician and Parliamentary Secretary (minister) in Unionist government in 1937-39 in Punjab, and later Revenue Minister. The Institute is affiliated with Maharshi Dayanand University, Rohtak and is recognized by the University Grants Commission (UGC) under 2(f) and 12(B). It offers education through 17 undergraduate subjects, I Hons. and 8 postgraduate programs as well as Ph.D. research centers. In recent years, the Institute has implemented a variety of skill-based value-added courses. The faculties have published research papers in numerous national and international journals with high impact factors. The Institute has implemented ICT-enabled classrooms for teaching and learning, equipped with high-speed internet and Wi-Fi.

Our library boasts of an extensive collection of resources that are easily accessible to all including a wide range of journals, e-journals, book banks and other services for faculties, students and research scholars. The library plays a vital role in promoting the curriculum and fostering self-learning. It is also a member of N-List provided by INFLIBNET and registered with NPTEL. The Institute also has a language lab available for students.

The Institute has conducted various audits such as Academic and Administrative Audit, Green Audit, Gender Audit, Environment and Energy Audit. It has also organized workshops, conferences and seminars on various innovative themes. The students of the institute have achieved many medals, prizes and awards in sports and Cultural activities at the Zonal, Inter-zonal, State, National and International level. The Institute strives to assist the community in their needs.

Both students and faculty have been actively involved in providing aid during natural disasters such as during the COVID-19 pandemic. The Institute regularly participates in activities such as Tree Plantation, *Swatch Bharat Abhiyan*, Fit India, Voter Awareness Rallies, Blood Donation Camps, Environmental Rallies and many more.

Concluding Remarks :

We feel extremely privilege to submit this SSR prepared with utmost care and strong inspection. The institute is committed to the philosophy of "Karinvanto Vishvamaryam”," i.e. "Let's make the whole world Arya (Educated)" and continues to thrive and provide its students with a top-quality education. The institute has been providing quality higher education to the deprived masses, needy and economically weaker sections from rustic, rural and agrarian society of Sonipat District and its border areas and achieves excellence through its vision, mission and goals.

Adhering to the motto, vision, mission and goals of the institute, we are striving to produce the graduates with scientific brain and human face. The institute has been providing best infrastructure, best knowledge and information by the experienced faculties, good research culture and numerous support activities since its inception. The institute effectively implements the curriculum and quality practices with able support of the devoted management, strong and active Principal, hard-working teaching and non-teaching staff and

Various Stake-holders. The institute maintained transparency in all aspects like merit based admission process, transparent internal evaluation mechanism etc.

The institute has the best research culture. Through this, Ph.D., quality research papers, books and chapters in books have been published. For the overall gradual development of the institute, the structured feedback is collected from all the stakeholders. All the above activities have been planned by IQAC. The institute has given priorities in sustainable development and environmental awareness through numerous endeavors.